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SAN FRANCISCO
SMALL BUSINESS ADVISORY COMMISSION

AGENDAS & MINUTES

1988 – 2000

The Minutes and Agendas of many of the Commission's meetings during this period are missing.

There are no records of the Commission available from September 29, 1992 until October 11, 1994. On the latter date, the Commission was reconstituted with new members and officers.

The Commission ceased functioning in April 2000. In May 2000 the **Small Business Commission** began operating, under new authority, with new members and officers.

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SMALL BUSINESS ADVISORY COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

DIANNE FEINSTEIN
MAYOR

WILLIAM A. WITTE
EXECUTIVE DIRECTOR

BRUCE LILIENTHAL
PRESIDENT

ELLIOT HOFFMAN
VICE PRESIDENT

SUE DANIELSON
FLORENCE FANG
SUSAN HUSKISSON
ANDRE PETTIGREW
TERRY PIMSLEUR
ROLAND QUAN
STEVEN RASCHER
GEORGE RODRIGUEZ
CHARLES WARNER

NOTICE OF MEETING AND CALENDAR

REGULAR MEETING

JANUARY 11, 1988
ROOM 282 CITY HALL

5:00 P.M.

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ORDER OF BUSINESS

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES FOR DECEMBER 14, 1987 MEETING

4. COMMUNICATIONS

5. REPORT OF THE DIRECTOR

6. CALENDAR MATTERS

   A) OLD BUSINESS

      1) REPORT FROM SUBCOMMITTEE ON BONDING AND INSURANCE REQUIREMENTS FOR CITY CONTRACTS

   B) NEW BUSINESS

      1) LEGISLATION REGARDING BUSINESS TAX REGISTRATION CERTIFICATE AND VEHICLE IDENTIFICATION STICKERS FOR CONTRACTORS

7. PUBLIC COMMENT

8. INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS

9. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO

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ROLAND QUAN
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CHARLES WARNER

MINUTES

REGULAR MEETING

JANUARY,11, 1988

ROOM 282 CITY HALL

5:00 P.M.

1. CALL TO ORDER

The meeting was called to order by President Lilienthal at 5:30 PM.

2. ROLL CALL

The Commission Secretary called the roll. The following Commissioners were present: Danielson, Hoffman, Huskisson, Lilienthal, Rascher, and Rodriguez.

Commissioner Quan was excused.
Commissioner Pimsleur arrived later in the meeting.
Commissioners Pettigrew and Fang were absent.

3. APPROVAL OF MINUTES

The minutes for the Commission meeting of December 14, 1987 were approved.

4. COMMUNICATIONS

Secretary Sue Lee reported that SBAC sent a letter to the Planning Commission to oppose the proposed admendments to the Planning code to increase the size of billboards. In addition, another letter expressing SBAC willingness to assist the Planning Commisssion to monitor and review the impact of neighborhood commercial zoning controls was sent to the President of the Planning Commission Toby Rosenblatt.

A letter from Ms. Selwyn Whitehead, Chair of the San Francisco Chamber of Commerce's Business Development for Small, Minority and Women-Owned Businesses, concerning

the issue of misrepresentation by some businesses as women-owned business was received.

5. REPORT OF THE DIRECTOR

No report.

6. CALENDAR MATTERS

A. OLD BUSINESS

1) REPORT FROM SUBCOMMITTEE ON BONDING AND INSURANCE REQUIREMENTS FOR CITY CONTRACTS

Mr. Scott Hauge reported that the subcommittee was still waiting for the opinion from the City Attorney on the alternatives to the City bonding requirements.

B. NEW BUSINESS

1) LEGISLATION REGARDING BUSINESS TAX REGISTRATION CERTIFICATE AND VEHICLE IDENTIFICATION STICKERS FOR CONTRACTORS

Commissioner Huskisson suggested that the SBAC hold a public hearing to receive testimony from contractors and consultants on Supervisor Kennedy's proposal.

Commissioner Hoffman said that the Kennedy proposal only aimed at contractors and did not go far enough on the issues of business tax. He recommended SBAC to prepare a comprehensive plan on business tax in consultation with the Deputy Mayor on Business and Economic Development.

Commissioner Hoffman directed staff to analyze the Kennedy admendments and make recommendations to the Commission.

President Lilienthal made a motion to hold a public hearing at the March meeting to solicit input from the entire small business community on the business tax and other issues. The motion was seconded and approved.

7. PUBLIC COMMENT

Mr. Scott Hauge called attention to Supervisor Walker's budget recommendations to impose a $25 annual business license and to reduce the small business exemption from $2,500 to $2,000 on the payroll tax. Mr. Hauge suggested that the SBAC offer comments on this proposed change.

8. INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS

Commissioner Huskisson made a motion to request the City Attorney to draft a lease notification legislation that would comply with SB 692.

The motion was seconded by Commissioner Hoffman and was approved unanimously.

Commissioner Pimsleur made a motion for SBAC to write a letter to the former mayor Dianne Feinstein thanking her for inviting Commission members to her going away luncheon.

The motion was seconded by Commissioner Huskisson and was approved unanimously.

President Lilienthal notified SBAC members that Mayor Agnos requested that all commissioners resign from their posts. The information was relayed through Deputy Mayor Hadley Roff.

9. ADJOURNMENT

The meeting was adjourned at 6:00 PM.

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SMALL BUSINESS ADVISORY COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

BRUCE LILIENTHAL
PRESIDENT

ELLIOT HOFFMAN
VICE PRESIDENT

SUE DANIELSON
FLORENCE FANG
SUSAN HUSKISSON
ANDRE PETTIGREW
TERRY PIMSLEUR
ROLAND QUAN
STEVEN RASCHER
GEORGE RODRIGUEZ
CHARLES WARNER

NOTICE OF MEETING AND CALENDAR

REGULAR MEETING

FEBRUARY 8, 1988
ROOM 282 CITY HALL

5:00 P.M.

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ORDER OF BUSINESS

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES FOR JANUARY 11, 1987 MEETING

4. COMMUNICATIONS

5. REPORT OF THE DIRECTOR

6. CALENDAR MATTERS

   A) COMMITTEE REPORTS

      1. SUBCOMMITTEE ON BONDING AND INSURANCE REQUIREMENTS FOR CITY CONTRACTS

      2. COMMERCIAL LEASING TASK FORCE

   B) TRAFFIC ISSUES _ 5:30 CHIEF FRANK M. JORDAN

      DOUBLE PARKING, EXTENDING LOADING ZONES AND COORDINATING DELIVERIES.

   C) PRESENTATION BY SELWYN WHITEHEAD

      1. THE COALITION OF BAY AREA WOMEN-OWNED BUSINESSES

      2. SAN FRANCISCO CHAMBER OF COMMERCE'S BUSINESS DEVELOPMENT COMMITTEE FOR SMALL, MINORITY AND WOMEN-OWNED BUSINESSES

7. PUBLIC COMMENT

8. INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS

9. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO

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ART AGNOS
MAYOR

JAMES K. HO
Deputy Mayor

MINUTES

REGULAR MEETING

APRIL 11, 1988

MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT
100 LARKIN STREET, CONFERENCE ROOM

5:00 P.M.

1. CALL TO ORDER

The meeting was called to order by President Lilienthal at 5:15 PM.

2. ROLL CALL

The following Commissioners were present: Danielson, Hoffman, Huskisson, Lilienthal, Pimsleur, and Quan.
Commissioners Fang, Pettigrew, and Rodriguez were excused.
Commissioner Rasher was absent

3. APPROVAL OF MINUTES

The minutes for the Commission meeting of February 8, 1988 meeting were approved.

4. COMMUNICATIONS

A invitation to attend a workshop on employee stock ownership plans from the National Center for Employee Ownership was received.

5. REPORT OF THE DIRECTOR

Deputy Mayor James Ho made a presentation on the new organizational structure of Mayor's Office of Business and Economic Development. In addition, he outlined Mayor Agnos plan for small business as published in the Small Business Times and solicited inputs from the Commissioners on the world trade center, biotech center, and business tax issues.

6. CALENDAR MATTERS

A. SAN FRANCISCO BUSINESS TIMES SURVEY

Commissioner Hoffman was concern about the low rating of the Small Business Council in the San Francisco Business Times Survey. Commissioner Hoffman was not clear that the Small Business Council was referred to the Small Business Advisory Commission or the San Francisco Chamber of Commerce Small Business Council.

7. PUBLIC COMMENT

No public comment.

8. ADJOURNMENT

The meeting was adjourned at 7:00 PM.

SMALL BUSINESS ADVISORY COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

JAMES K. HO
Deputy Mayor

SMALL BUSINESS ADVISORY COMMISSION

NOTICE OF MEETING AND CALENDAR

REGULAR MEETING

MAY 9, 1988

MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT
100 LARKIN STREET, CONFERENCE ROOM

5:00 P.M.

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ORDER OF BUSINESS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES FOR APRIL 11, 1988 MEETING
4. COMMUNICATIONS
5. DIRECTOR'S REPORT
6. CALENDAR MATTERS
   - A. SMALL BUSINESS INITIATIVES
   - B. COMMERCIAL ENERGY CONSERVATION ORDINANCE
7. PUBLIC COMMENT
8. ADJOURNMENT

SMALL BUSINESS ADVISORY COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

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ART AGNOS
MAYOR

JAMES K. HO
Deputy Mayor

[Calendar]

THE REGULAR MONTHLY MEETING OF

THE SMALL BUSINESS ADVISORY COMMISSION

SCHEDULED FOR MONDAY JUNE 13, 1988 HAS BEEN CANCELED

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CITY AND COUNTY OF SAN FRANCISCO

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MAYOR

JAMES K. HO
Deputy Mayor

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SMALL BUSINESS ADVISORY COMMISSION

NOTICE OF MEETING AND CALENDAR

REGULAR MEETING

JULY 11, 1988

MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT
100 LARKIN STREET, CONFERENCE ROOM

5:00 P.M.

ORDER OF BUSINESS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES FOR MAY 9, 1988 MEETING
4. COMMUNICATIONS
5. DIRECTOR'S REPORT
6. CALENDAR MATTERS
   A. REVIEW OF SAN FRANCISCO BUDGET
   B. STATUS OF NEW TAX PROPOSAL
7. PUBLIC COMMENT
8. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION

NOTICE AND CALENDAR OF MEETING

THURSDAY, FEBRUARY 2, 1989

4:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL
2. ELECTION OF OFFICERS
3. PRESENTATION ON HISTORY OF SMALL BUSINESS ADVISORY COMMISSION
4. DISCUSSION OF COMMISSION STRUCTURE, GOALS AND OBJECTIVES
5. PUBLIC COMMENT
6. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION

NOTICE AND CALENDAR OF MEETING

Thursday, February 9, 1989

5:00 P.M.

100 Larkin Street

Conference Room

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ORDER OF BUSINESS

1. Roll Call

2. Approval of Minutes

3. Discussion of SBAC Budget and Structure

4. Introduction of New Business by Commissioners

5. Public Comment

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NOTICE AND CALENDAR OF MEETING

Thursday, February 23, 1989

5:00 P.M.

City Hall Room 156

ORDER OF BUSINESS

1. Roll Call

2. Approval of Minutes

3. Status Report on SBAC Budget and Structure

4. Discussion of Board of Supervisors Legislation Contained in Files #97-88-29 and 97-88-29.1 Regarding Public Works Contracts

5. Plans for Public Hearing

6. Introduction of New Business by Commissioners

7. Public Comment

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SMALL BUSINESS ADVISORY COMMISSION

NOTICE AND CALENDAR OF MEETING

THURSDAY, MARCH 9, 1989

5:00 P.M.

100 LARKIN STREET

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. BRIEFING ON ACTIVITIES OF MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT

4. COMMITTEE REPORTS

   (A) LEGISLATION COMMITTEE (HAUGE)
   (B) FINANCE COMMITTEE (JEANPIERRE)
   (C) PUBLIC RELATIONS COMMITTEE (KAPLAN)
   (D) BUSINESS DEVELOPMENT COMMITTEE (ALLEN)

5. INTRODUCTION OF NEW BUSINESS

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

SUE DANIELSON
PRESIDENT

JEANNE L. ALLEN
WALTER FONG
SCOTT G. HAUGE
L. ANDREW JEANPIERRE
GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
NION T. McEVOY
FRED MOGANNAM
ROBERT C. SANCHEZ

SMALL BUSINESS ADVISORY COMMISSION

NOTICE AND CALENDAR OF MEETING

THURSDAY, MARCH 23, 1989

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL
2. APPROVAL OF MINUTES
3. STATUS OF COMMISSION BUDGET
4. COMMITTEE REPORTS
   - A) LEGISLATION COMMITTEE (HAUGE)
   - B) PUBLIC RELATIONS COMMITTEE (KAPLAN)
   - C) BUSINESS DEVELOPMENT COMMITTEE (ALLEN)
   - D) FINANCE COMMITTEE (JEANPIERRE)
5. INTRODUCTION OF NEW BUSINESS
6. PUBLIC COMMENT
7. ADJOURNMENT

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ART AGNOS
MAYOR

SUE DANIELSON
PRESIDENT

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WALTER FONG
SCOTT G. HAUGE
L. ANDREW JEANPIERRE
GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
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SMALL BUSINESS ADVISORY COMMISSION

NOTICE AND CALENDAR OF MEETING

THURSDAY, APRIL 13, 1989

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. COMMITTEE REPORTS
   A) LEGISLATION COMMITTEE (HAUGE)
   B) PUBLIC RELATIONS COMMITTEE (KAPLAN)
   C) BUSINESS DEVELOPMENT COMMITTEE (ALLEN)

4. INTRODUCTION OF NEW BUSINESS

5. PUBLIC COMMENT

6. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO

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ART AGNOS
MAYOR

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GWEN KAPLAN
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ANDREW LOLLI
NION T. McEVOY
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NOTICE AND CALENDAR OF MEETING

THURSDAY, MAY 25, 1989

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. ELECTION OF VICE PRESIDENT

4. COMMITTEE REPORTS
   - A) LEGISLATION COMMITTEE (HAUGE)
     PRESENTATION ON DOMESTIC PARTNERS LEGISLATION
   - B) PUBLIC RELATIONS COMMITTEE (KAPLAN)
     PRESENTATION OF DATABASE REPORT
   - C) BUSINESS DEVELOPMENT COMMITTEE (ALLEN)
     REPORT ON BAY AREA TRADE MISSION -- ALLEN AND FONG
   - D) FINANCE COMMITTEE (JEANPIERRE)

5. INTRODUCTION OF NEW BUSINESS

6. PUBLIC COMMENT

7. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO

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ART AGNOS
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GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
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NOTICE AND CALENDAR OF MEETING

THURSDAY, JUNE 8, 1989

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. PRESENTATION BY THAD BROWN, TAX COLLECTOR
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4. INTRODUCTION OF NEW BUSINESS

5. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

SUE DANIELSON
PRESIDENT

JEANNE L. ALLEN
WALTER FONG
SCOTT G. HAUGE
L. ANDREW JEANPIERRE
GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
NION T. McEVOY
FRED MOGANNAM
ROBERT C. SANCHEZ

NOTICE AND CALENDAR OF MEETING

THURSDAY, JUNE 22, 1989

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. PRESIDENT'S REPORT

4. COMMITTEE REPORTS

   A) LEGISLATION COMMITTEE (HAUGE)

   B) INTERNATIONAL TRADE COMMITTEE (ALLEN)
   REPORT ON BAY AREA TRADE MISSION -- ALLEN AND FONG

5. INTRODUCTION OF NEW BUSINESS

   A) PRESENTATION BY THE DESIGN COUNCIL OF THE SAN FRANCISCO BAY AREA - JANE BELL

6. PUBLIC COMMENT

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CITY AND COUNTY OF SAN FRANCISCO

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ART AGNOS
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PRESIDENT

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GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
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NOTICE AND CALENDAR OF SPECIAL MEETING

THURSDAY, JULY 13, 1989

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. EXECUTIVE SESSION*

3. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO

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ART AGNOS
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NOTICE AND CALENDAR OF SPECIAL MEETING

THURSDAY, JULY 20, 1989

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. EXECUTIVE SESSION*

3. ADJOURNMENT

*Authorized by government code section 54957 -- personnel matter

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

NOTICE AND CALENDAR OF MEETING

THURSDAY, AUGUST 10, 1989

5:00 P.M.

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PRESIDENT

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WALTER FONG
SCOTT G. HAUGE
L. ANDREW JEANPIERRE
GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
NION T. McEVOY
FRED MOGANNAM
ROBERT C. SANCHEZ

ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. REPORT FROM THE PRESIDENT

4. PRESENTATION BY CLAUDIA VIEK, EXECUTIVE DIRECTOR SAN FRANCISCO RENAISSANCE

5. DISCUSSION OF PLANS FOR PUBLIC HEARING ON SEPTEMBER 14, 1989

6. INTRODUCTION OF NEW BUSINESS

7. PUBLIC COMMENT

8. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

SF
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8/30/89

ART AGNOS
MAYOR

SUE DANIELSON
PRESIDENT

JEANNE L. ALLEN
WALTER FONG
SCOTT G. HAUGE
L. ANDREW JEANPIERRE
GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
NION T. McEVOY
FRED MOGANNAM
ROBERT C. SANCHEZ

NOTICE AND CALENDAR OF SPECIAL MEETING

WEDNESDAY, AUGUST 30, 1989

711 VAN NESS AVENUE

THIRD FLOOR

4:30 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. DISCUSSION OF COMMISSION'S GOALS AND OBJECTIVES FOR FY89-90

3. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

SUE DANIELSON
PRESIDENT

JEANNE L. ALLEN
WALTER FONG
SCOTT G. HAUGE
L. ANDREW JEANPIERRE
GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
NION T. McEVOY
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ROBERT C. SANCHEZ

NOTICE AND CALENDAR OF MEETING

THURSDAY, SEPTEMBER 14, 1989

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. LEGISLATIVE UPDATE
   A) AB 350 -- MANDATED HEALTH BENEFITS
   B) MORATORIUM ON SERVICE STATION CONVERSIONS AND DEMOLITIONS -- INTERIM CONTROLS

5. INTRODUCTION OF NEW BUSINESS

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

NOTICE AND CALENDAR OF MEETING

THURSDAY, SEPTEMBER 28, 1989

5:00 P.M.

100 LARKIN STREET

CONFERENCE ROOM

SUE DANIELSON
PRESIDENT

JEANNE L. ALLEN
WALTER FONG
SCOTT G. HAUGE
L. ANDREW JEANPIERRE
GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
NION T. McEVOY
FRED MOGANNAM
ROBERT C. SANCHEZ

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT
   A) SMALL BUSINESS DATABASE PROJECT
   B) STATUS OF SPACE AND STAFF
   C) AMENDING RULES OF ORDER

4. PRESENTATION BY MS. MAY CHUNG, PRESIDENT, WISE (WOMEN'S INITIATIVE FOR SELF-EMPLOYMENT)

5. LEGISLATIVE UPDATE
   A) PARKING FINE AMNESTY -- BOOT IMMOBILIZATION PROGRAM
   B) MORATORIUM ON SERVICE STATION CONVERSIONS AND DEMOLITIONS -- INTERIM CONTROLS

6. INTRODUCTION OF NEW BUSINESS

7. PUBLIC COMMENT

8. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

NOTICE OF CANCELLED MEETING

THURSDAY, OCTOBER 12, 1989

5:00 P.M.

100 LARKIN STREET

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NOTICE IS HEREBY GIVEN THAT THE OCTOBER 12, 1989 MEETING OF THE SMALL BUSINESS ADVISORY COMMISSION HAS BEEN CANCELLED. THE NEXT REGULARLY SCHEDULED MEETING OF THE COMMISSION WILL BE HELD ON THURSDAY, OCTOBER 26, 1989.

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ANDREW LOLLI
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NOTICE AND CALENDAR OF SPECIAL MEETING

THURSDAY, MARCH 8, 1990

6:00 P.M.

FORT MASON CONFERENCE CENTER

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ORDER OF BUSINESS

1. ROLL CALL

2. CONSIDERATION OF A PROPOSED ORDINANCE AMENDING HEALTH CODE BY ADDING SECTION 470 REQUIRING RESTAURANTS TO DISCLOSE THE USE OF MONOSODIUM GLUTAMATE AND HYDROLYZED VEGETABLE PROTEIN

3. PUBLIC COMMENT

4. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
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NOTICE AND CALENDAR

SPECIAL MEETING

TUESDAY, APRIL 3, 1990

100 LARKIN STREET

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. CONSIDERATION OF AMENDMENTS TO SBAC LEGISLATION

3. CONSIDERATION OF AMENDMENTS TO RULES OF ORDER

4. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO

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GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
NION T. McEVOY
FRED MOGANNAM
ROBERT C. SANCHEZ

NOTICE AND CALENDAR OF MEETING

THURSDAY, APRIL 12, 1990

5:00 P.M.

100 LARKIN STREET

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) PUBLIC HEARING ON HIV TASK
   B) QUAKE ASSISTANCE EFFORTS

5. NEW BUSINESS
   A) CONSIDERATION OF THE EFFECT OF VARIOUS PROPOSALS FOR THE EMBARCADERO FREEWAY ON SMALL BUSINESS

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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WALTER FONG
Ming Chang
L. ANDREW JEANPIERRE
GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
NION T. McEVOY
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NOTICE AND CALENDAR OF MEETING

THURSDAY, APRIL 26, 1990

5:00 P.M.

100 LARKIN STREET

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. ELECTION OF OFFICERS

5. OLD BUSINESS
   A) PUBLIC HEARING ON HIV AND MANDATED HEALTH BENEFITS -- MAY 3, 1990
   B) QUAKE ASSISTANCE MEETING -- MAY 9, 1990
   C) UPDATE FROM SERVICE STATION CONVERSION TASK FORCE (COMMISSIONER MOGANNAM)

6. NEW BUSINESS

7. PUBLIC COMMENT

8. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

MARILYN SUE LEE
DIRECTOR

NOTICE AND CALENDAR OF PUBLIC HEARING

THURSDAY, MAY 3, 1990

6:00 P.M.

MISSION HIGH SCHOOL AUDITORIUM

3750 18TH STREET

SUE DANIELSON
PRESIDENT

JEANNE L. ALLEN
WALTER FONG
MING CHANG
L. ANDREW JEANPIERRE
GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
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FRED MOGANNAM
ROBERT C. SANCHEZ

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ORDER OF BUSINESS

1. ROLL CALL

2. PUBLIC HEARING
The Commission invites small business owners and employees to speak out on the issues of:

   A) AIDS AND SMALL BUSINESS, and
   B) MANDATED HEALTH BENEFITS.

   The purpose of this hearing is for the Commission to become better informed on how these issues affect local small business and to enable the commission to develop policy recommendations to other government entities.

3. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

MARILYN SUE LEE
DIRECTOR

NOTICE AND CALENDAR OF MEETING

THURSDAY, MAY 10, 1990

5:00 P.M.

100 LARKIN STREET

CONFERENCE ROOM

SUE DANIELSON
PRESIDENT

JEANNE L. ALLEN
WALTER FONG
MING CHANG
L. ANDREW JEANPIERRE
GWEN KAPLAN
RUSSELL I. KASSMAN
ANDREW LOLLI
NION T. McEVOY
FRED MOGANNAM
ROBERT C. SANCHEZ

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) REPORT ON PUBLIC HEARING ON HIV AND MANDATED HEALTH BENEFITS -- MAY 3, 1990
   B) REPORT ON QUAKE ASSISTANCE MEETING -- MAY 9, 1990
   C) UPDATE ON INTERNATIONAL BUSINESS ACTIVITIES
   D) STATUS OF INVITATION TO BETTER BUSINESS BUREAU

5. NEW BUSINESS
   A) NEXT STEPS ON HIV/INSURANCE ISSUE

6. PUBLIC COMMENT

7. ADJOURNMENT

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DIRECTOR

AMENDED

NOTICE AND CALENDAR OF MEETING

THURSDAY, MAY 10, 1990

5:00 P.M.

100 LARKIN STREET

CONFERENCE ROOM

GWEN KAPLAN
PRESIDENT

JEANNE L. ALLEN
WALTER FONG
MING CHANG
L. ANDREW JEANPIERRE
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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. REPORT FROM MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT

5. OLD BUSINESS
   A) REPORT ON PUBLIC HEARING ON HIV AND MANDATED HEALTH BENEFITS -- MAY 3, 1990
   B) REPORT ON QUAKE ASSISTANCE MEETING -- MAY 9, 1990
   C) UPDATE ON INTERNATIONAL BUSINESS ACTIVITIES
   D) STATUS OF INVITATION TO BETTER BUSINESS BUREAU

6. NEW BUSINESS
   A) NEXT STEPS ON HIV/INSURANCE ISSUE

7. PUBLIC COMMENT

8. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO

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NOTICE OF CANCELLED MEETING

THURSDAY, MAY 24, 1990

5:00 P.M.

100 LARKIN STREET

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NOTICE IS HEREBY GIVEN THAT THE MAY 24, 1990 MEETING OF THE SMALL BUSINESS ADVISORY COMMISSION HAS BEEN CANCELLED. THE NEXT REGULARLY SCHEDULED MEETING OF THE COMMISSION WILL BE HELD ON THURSDAY, JUNE 14, 1990.

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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NOTICE AND CALENDAR OF MEETING

THURSDAY, JUNE 14, 1990

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   - A) STATUS OF HIV/AIDS PROJECT EFFORTS
   - B) INVITATION TO BETTER BUSINESS BUREAU
   - C) REPORT FROM MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT

SPECIAL ORDER - 5:15 P.M.

5. NEW BUSINESS
   - A) DEALING WITH THE HOMELESS ISSUE
     - i) PRESENTATION ON MAYOR'S HOMELESS PLAN (DEPUTY MAYOR BRAD PAUL, HOMELESS COORDINATOR BOB PRENTICE)
     - ii) PRESENTATION ON POLICE ISSUES (CHIEF FRANK JORDAN)
   - B) PRESENTATION ON SF ENTREPRENEURIAL CENTER (GEORGE CLARK)

6. PUBLIC COMMENT

7. ADJOURNMENT

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NOTICE AND CALENDAR OF MEETING

THURSDAY, JUNE 28, 1990

5:00 P.M.

100 LARKIN STREET

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JUN 26 1990

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) REPORT FROM MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT
   B) INVITATION TO BETTER BUSINESS BUREAU
   C) FOLLOW-UP ON HIV ISSUE
   D) FOLLOW-UP ON HOMELESS ISSUE

5. NEW BUSINESS
   A) CONSIDERATION OF PENDING LEGISLATION AT THE BOARD OF SUPERVISORS

   i) File 241-90-1 -- hearing to consider improving the competitive position of small locally owned businesses (Supervisor Ward)

6. PUBLIC COMMENT

7. ADJOURNMENT

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NOTICE AND CALENDAR OF MEETING

THURSDAY, JULY 12, 1990

5:00 P.M.

100 LARKIN STREET

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PUBLIC LIBRARY

ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) REPORT FROM MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT
   B) INVITATION TO BETTER BUSINESS BUREAU
   C) FOLLOW-UP ON HIV ISSUE
   D) FOLLOW-UP ON HOMELESS ISSUE

5. NEW BUSINESS
   A) CONSIDERATION OF PENDING LEGISLATION AT THE BOARD OF SUPERVISORS

   i) File 241-90-1 -- hearing to consider improving the competitive position of small locally owned businesses (Supervisor Ward)

   B) PRESENTATION ON SAN FRANCISCO BETTER BUSINESS BUREAU

6. PUBLIC COMMENT

7. ADJOURNMENT

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NOTICE AND CALENDAR OF MEETING

THURSDAY, JULY 26, 1990

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) REPORT FROM MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT
   B) DISCUSSION OF ONE STOP SHOP

5. NEW BUSINESS
   A) CONSIDERATION OF PROPOSAL FOR 1991-92 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

6. PUBLIC COMMENT

7. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO

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WALTER FONG
ANDREW LOLLI
FRED MOGANNAM
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NOTICE AND CALENDAR OF MEETING

THURSDAY, AUGUST 9, 1990

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) REPORT FROM MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT
   B) OSAKA '90 - WORLD RETAILERS JAMBOREE
   C) GREEN RIBBON COMMITTEE

5. NEW BUSINESS
   A) PRESENTATION BY COALITION ON ECONOMIC EQUITY REGARDING MISSION BAY

6. PUBLIC COMMENT

7. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
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RUSSELL I. KASSMAN
WALTER FONG
ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ

MARILYN SUE LEE
DIRECTOR

NOTICE OF CANCELED MEETING

THURSDAY, AUGUST 23, 1990

5:00 P.M.

100 LARKIN STREET

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NOTICE IS HEREBY GIVEN THAT THE AUGUST 23, 1990 MEETING OF THE SMALL BUSINESS ADVISORY COMMISSION HAS BEEN CANCELED. THE NEXT REGULARLY SCHEDULED MEETING OF THE COMMISSION WILL BE HELD ON THURSDAY, SEPTEMBER 13, 1990.

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
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MING CHANG
SUE DANIELSON
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RUSSELL I. KASSMAN
WALTER FONG
ANDREW LOLLI
FRED MOGANNAM
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NOTICE AND CALENDAR OF MEETING

THURSDAY, SEPTEMBER 13, 1990

5:00 P.M.

100 LARKIN STREET

CONFERENCE ROOM

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. PRESIDENT'S REPORT

4. OLD BUSINESS
   A) REPORT FROM MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT
   B) OSAKA '90 - WORLD RETAILERS JAMBOREE
   C) GREEN RIBBON PANEL

5. NEW BUSINESS
   A) TENDERLOIN TASK FORCE
   B) EARTHQUAKE PREPAREDNESS

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
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PRESIDENT

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DIRECTOR

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MING CHANG
SUE DANIELSON
L. ANDREW JEANPIERRE
RUSSELL I. KASSMAN
WALTER FONG
ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ

NOTICE AND CALENDAR OF MEETING

THURSDAY, SEPTEMBER 27, 1990

5:00 P.M.

100 LARKIN STREET

CONFERENCE ROOM

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SAN FRANCISCO
PUBLIC LIBRARY

ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) REPORT FROM MAYOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT
   B) BUSINESS TAXES
   C) CANDLELIGHT AGAIN
   D) GREEN RIBBON PANEL
   E) HIV/AIDS
   F) HOMELESS
   G) OSAKA '90 - WORLD RETAILERS JAMBOREE
   H) STATUS OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING REQUEST

5. NEW BUSINESS

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

GWEN KAPLAN
PRESIDENT

MARILYN SUE LEE
DIRECTOR

JEANNE L. ALLEN
MING CHANG
SUE DANIELSON
L. ANDREW JEANPIERRE
RUSSELL I. KASSMAN
WALTER FONG
ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ

NOTICE OF CANCELED MEETING

THURSDAY, OCTOBER 11, 1990

5:00 P.M.

100 LARKIN STREET

CONFERENCE ROOM

NOTICE IS HEREBY GIVEN THAT THE OCTOBER 11, 1990 MEETING OF THE SMALL BUSINESS ADVISORY COMMISSION HAS BEEN CANCELED. THE NEXT REGULARLY SCHEDULED MEETING OF THE COMMISSION WILL BE HELD ON THURSDAY, OCTOBER 25, 1990.

100 LARKIN STREET • SAN FRANCISCO, CALIFORNIA 94102-4769 • (415) 554-8941 • FAX (415) 554-8944

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

MARILYN SUE LEE
DIRECTOR

10/25/90

GWEN KAPLAN
PRESIDENT

JEANNE L. ALLEN
MING CHANG
SUE DANIELSON
L. ANDREW JEANPIERRE
RUSSELL I. KASSMAN
WALTER FONG
ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ

NOTICE AND CALENDAR OF MEETING

THURSDAY, OCTOBER 25, 1990

5:00 P.M.

100 LARKIN STREET

CONFERENCE ROOM

ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   - A) Report from Mayor's Office of Business and Economic Development
   - B) Business Taxes
   - C) Candlelight Again
   - D) Green Ribbon Panel
   - E) Tenderloin Task Force
   - F) Homeless - Brief Presentation by Amanda Feinstein from United Way Subcommittee on Homelessness

5. NEW BUSINESS
   - A) Business Tax Task Force

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

NOTICE OF CANCELLED MEETING

GWEN KAPLAN
PRESIDENT

MARILYN SUE LEE
DIRECTOR

JEANNE L. ALLEN
MING CHANG
SUE DANIELSON
L. ANDREW JEANPIERRE
RUSSELL I. KASSMAN
WALTER FONG
ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ

THURSDAY, NOVEMBER 8, 1990

5:00 P.M.

100 LARKIN STREET

CONFERENCE ROOM

NOTICE IS HEREBY GIVEN THAT THE NOVEMBER 8, 1990 MEETING OF THE SMALL BUSINESS ADVISORY COMMISSION HAS BEEN CANCELLED. THE NEXT SCHEDULED MEETING OF THE COMMISSION WILL BE HELD ON **THURSDAY, NOVEMBER 15, 1990.**

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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PRESIDENT

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NOTICE AND CALENDAR OF MEETING

THURSDAY, NOVEMBER 15, 1990

4:30 P.M.

100 LARKIN STREET

CONFERENCE ROOM

ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   - A) Report from Mayor's Office of Business and Economic Development
   - B) Business Tax Task Force
   - C) Green Ribbon Panel
   - D) Tenderloin Task Force

5. NEW BUSINESS
   - A) Consideration of recommendations to Board of Supervisors regarding proposed Video Display Terminal Worker Safety Ordinance (File 118-90-5)

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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PRESIDENT

MARILYN SUE LEE
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NOTICE AND CALENDAR OF MEETING

THURSDAY, DECEMBER 13, 1990

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) Report from Mayor's Office of Business and Economic Development
   B) Consideration of Video Display Terminal Ordinance (File 118-90-5)

5. NEW BUSINESS

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

NOTICE AND CALENDAR OF MEETING

GWEN KAPLAN
PRESIDENT

MARILYN SUE LEE
DIRECTOR

THURSDAY, JANUARY 10, 1991

5:00 P.M.

100 LARKIN STREET

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) Report from Mayor's Office of Business and Economic Development
   B) Video Display Terminal Ordinance (File 118-90-5)

5. NEW BUSINESS

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ

NOTICE AND CALENDAR OF MEETING

THURSDAY, JANUARY 24, 1991

5:00 P.M.

100 LARKIN STREET

CONFERENCE ROOM

ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) Report from Mayor's Office of Business and Economic Development

5. NEW BUSINESS
   A) Business and Industry Preparedness Committee

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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MAYOR

NOTICE AND CALENDAR OF MEETING

GWEN KAPLAN
PRESIDENT

MARILYN SUE LEE
DIRECTOR

JEANNE L. ALLEN
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SUE DANIELSON
WALTER FONG
L. ANDREW JEANPIERRE
RUSSELL I. KASSMAN
ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ

THURSDAY, FEBRUARY 14, 1991

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) Report from Mayor's Office of Business and Economic Development

5. NEW BUSINESS
   A) Kent Sims discusses EDC's Bay Area Household Survey.
   B) Discussion of SBAC representative for VDT Advisory Committee.

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

MARILYN SUE LEE
DIRECTOR

4/91
GWEN KAPLAN
PRESIDENT

JEANNE L. ALLEN
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NOTICE AND CALENDAR OF MEETING & PUBLIC HEARING

THURSDAY, MARCH 14, 1991

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) Report from Mayor's Office of Business and Economic Development
   B) Designation of small business representative to VDT Advisory Committee

5. **SPECIAL ORDER - 5:30 PM - PUBLIC HEARING**
   The purpose of this public hearing is to provide a forum for business owners and organizations to speak out on key business issues in order to assist the Small Business Advisory Commission in effectively communicating the concerns of the business community to the City's policy makers. This hearing will also be an opportunity for various city departments to share with members of the business community important information related to doing business in the City.

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

9/90

NOTICE OF SPECIAL MEETING

GWEN KAPLAN
PRESIDENT

MARILYN SUE LEE
DIRECTOR

JEANNE L. ALLEN
MING CHANG
SUE DANIELSON
WALTER FONG
L. ANDREW JEANPIERRE
RUSSELL I. KASSMAN
ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ

TUESDAY, MARCH 19, 1991

6:30 P.M.

CASTAGNOLA'S RESTAURANT

286 JEFFERSON, FISHERMAN'S WHARF

AGENDA: Meet and get acquainted with the staff of the Mayor's Office of Business and Economic Development.

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CITY AND COUNTY OF SAN FRANCISCO

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NOTICE AND CALENDAR OF MEETING & PUBLIC HEARING

THURSDAY, APRIL 11, 1991

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) Mayor's Office of Business and Economic Development report
   B) Designation of small business representative to VDT Advisory Committee
   C) Green Ribbon Panel Report
   D) Earthquake Preparedness Committee Report

5. **NEW BUSINESS**
   A) Designation of small business representative to Large-Scale Drug Store Task Force
   B) Literacy in the Workplace - presentation by Mabel Teng

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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NOTICE OF CANCELED MEETING

THURSDAY, MAY 9, 1991

5:00 P.M.

100 LARKIN STREET

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NOTICE IS HEREBY GIVEN THAT THE MAY 9, 1991 MEETING OF THE SMALL BUSINESS ADVISORY COMMISSION HAS BEEN CANCELED. THE NEXT REGULARLY SCHEDULED MEETING OF THE COMMISSION WILL BE HELD ON THURSDAY, JUNE 13, 1991.

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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ANDREW LOLLI
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NOTICE AND CALENDAR OF MEETING

THURSDAY, JUNE 13, 1991

5:00 P.M.

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES (April 11, 1991)

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) Mayor's Office of Business and Economic Development Report
   B) Green Ribbon Panel Report
   C) Earthquake Preparedness Committee Report
   D) VDT Task Force Report
   E) Designation of small business representative to Large Scale Drug Store Task Force

5. NEW BUSINESS
   A) Consideration of support for Project Excel (Workplace Literacy Program)
   B) MBE/WBE Workshop Update

6. PUBLIC COMMENT

7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

7-11-91

ART AGNOS
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FRED MOGANNAM
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NOTICE AND CALENDAR OF MEETING

THURSDAY, JULY 11, 1991

5:00 P.M.

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CONFERENCE ROOM

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ORDER OF BUSINESS

1. ROLL CALL
2. APPROVAL OF MINUTES (June 13, 1991)
3. DIRECTOR'S REPORT
4. OLD BUSINESS
   A) Mayor's Office of Business and Economic Development Report
   B) Green Ribbon Panel Report
   C) MBE/WBE Update
5. NEW BUSINESS
   A) Business Tax Update
6. PUBLIC COMMENT
7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
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PRESIDENT

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WALTER FONG
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RUSSELL I. KASSMAN
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ROBERT C. SANCHEZ

NOTICE AND CALENDAR OF SPECIAL MEETING

WEDNESDAY, JULY 24, 1991

4:30 P.M.

SAN FRANCISCO HUMAN RIGHTS COMMISSION
1170 MARKET STREET
SUITE 500

SUBJECT OF MEETING:

MBE / WBE / LBE ORDINANCE. PRESENTATION BY ED LEE, EXECUTIVE DIRECTOR OF THE SAN FRANCISCO HUMAN RIGHTS COMMISSION.

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SCOTT YOO
RUSSELL I. KASSMAN
ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ

NOTICE OF CALENDAR AND MEETING

THURSDAY, AUGUST 15, 1991

5:00 P.M.

100 LARKIN STREET
CONFERENCE ROOM

ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES (July 11, 1991)

3. DIRECTOR'S REPORT

4. OLD BUSINESS
   A) Mayor's Office of Business and Economic Development report

   B) Green Ribbon Panel Report

   C) VDT Task Force Report

5. NEW BUSINESS
   A) Move to City Hall

6. PUBLIC COMMENT

7. ADJOURNMENT

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ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ

NOTICE OF CANCELLED MEETING

Thursday, September 12, 1991

5:00 pm

100 Larkin Street

Conference Room

Notice is hereby given that the regularly scheduled meeting of the Small Business Advisory Commission for Thursday, September 12, 1991 at 5:00 pm in the Conference Room of 100 Larkin Street has been cancelled. The rescheduled meeting will be held on Thursday, September 19, 1991 at 5:00 pm in Room 156 of City Hall.

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ART AGNOS
MAYOR

MARILYN SUE LEE
DIRECTOR

NOTICE AND CALENDAR OF RESCHEDULED MEETING

THURSDAY, SEPTEMBER 19, 1991

5:00 P.M.

CITY HALL
ROOM 156

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ORDER OF BUSINESS

1. ROLL CALL
2. APPROVAL OF MINUTES
3. DIRECTOR'S REPORT
4. OLD BUSINESS
   A) Mayor's Office of Business and Economic Development report
   B) SB198 Workshop report
   C) Green Ribbon Panel report
5. NEW BUSINESS
6. PUBLIC COMMENT
7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ
SCOTT YOO, D.D.S.

NOTICE AND CALENDAR OF RESCHEDULED MEETING

THURSDAY, NOVEMBER 14, 1991

5:00 P.M.

CITY HALL
ROOM 156

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ORDER OF BUSINESS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR'S REPORT
   - Finance Committee considering business tax exemption for ship repair industry
   - Airport/Host International lease option
   - Small Business Network forum - November 7
   - SB 198 workshops - November 13, October 30
   - VDT Training Center

4. OLD BUSINESS
   A) Mayor's Office of Business and Economic Development report
   - status of Enterprise Zone

   B) Green Ribbon Panel report

5. NEW BUSINESS

6. PUBLIC COMMENT

7. ADJOURNMENT

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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SCOTT YOO, D.D.S.

NOTICE AND CALENDAR OF MEETING

THURSDAY, DECEMBER 12, 1991

5:00 P.M.

CITY HALL
ROOM 156

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ORDER OF BUSINESS

1. ROLL CALL
2. APPROVAL OF MINUTES
3. DIRECTOR'S REPORT
4. OLD BUSINESS
   A) Mayor's Office of Business and Economic Development report
   B) Green Ribbon Panel report
5. NEW BUSINESS
6. PUBLIC COMMENT
7. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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ROBERT C. SANCHEZ
SCOTT YOO, D.D.S.

MARILYN SUE LEE
DIRECTOR

NOTICE OF CANCELED MEETING

Thursday, January 9, 1992

5:00 pm

City Hall, Room 156

Notice is hereby given that the regularly scheduled meeting of the Small Business Advisory Commission for Thursday, January 9, 1992 at 5:00 pm in City Hall, Room 156 has been canceled. The rescheduled meeting will be held on Thursday, January 16,1992 at 5:00 pm in City Hall, Room 156.

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CITY AND COUNTY OF SAN FRANCISCO

GWEN KAPLAN
PRESIDENT

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SCOTT YOO, D.D.S.

MARILYN SUE LEE
DIRECTOR

NOTICE OF CANCELED MEETING

Thursday, January 16, 1991

5:00 pm

City Hall, Room 156

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Notice is hereby given that the rescheduled meeting of the Small Business Advisory Commission for Thursday, January 16, 1991 at 5:00 pm in City Hall, Room 156 has been canceled. The next regularly scheduled meeting of the Commission will be held on Thursday, February 13, 1991.

CITY HALL • ROOM 156 • SAN FRANCISCO, CALIFORNIA 94102-4769 • (415) 554-6500 • FAX (415) 554-6503

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

GWEN KAPLAN
PRESIDENT

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FRED MOGANNAM
ROBERT C. SANCHEZ
SCOTT YOO, D.D.S.

NOTICE AND CALENDAR OF RESCHEDULED MEETING

THURSDAY, JANUARY 23, 1992

5:00 P.M.

CITY HALL, ROOM 156

ORDER OF BUSINESS

1. ROLL CALL
2. DIRECTOR'S REPORT
3. NEW BUSINESS
   a. Office of Economic Planning & Development - Kent Sims
4. PUBLIC COMMENT
5. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO

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PRESIDENT

MARILYN SUE LEE
DIRECTOR

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ANDREW LOLLI
FRED MOGANNAM
ROBERT C. SANCHEZ
SCOTT YOO, D.D.S.
ALLEN TRACHTENBERG

NOTICE AND CALENDAR OF SPECIAL HEARING

THURSDAY, FEBRUARY 27, 1992

6:30 P.M.

UCSF LAUREL HEIGHTS CAMPUS AUDITORIUM
3333 CALIFORNIA STREET
SAN FRANCISCO, CA 94118

ORDER OF BUSINESS

1. ROLL CALL

2. INTRODUCTIONS AND BACKGROUND PRESENTATION

3. PUBLIC HEARING
   CONSIDERATION OF LEGISLATION AMENDING SAN FRANCISCO ADMINISTRATIVE CODE ARTICLE XIII, ELIMINATING THE BUREAU FOR SMALL BUSINESS AND SMALL BUSINESS ADVISORY COMMISSION AND ESTABLISHING THE BUSINESS ADVISORY COMMISSION

4. PUBLIC COMMENT

5. ADJOURNMENT

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

MINUTES OF SPECIAL HEARING

THURSDAY, FEBRUARY 27, 1992

6:30 P.M.

UCSF LAUREL HEIGHTS CAMPUS AUDITORIUM
3333 CALIFORNIA STREET
SAN FRANCISCO, CA 94118

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ORDER OF BUSINESS

President Gwen Kaplan convened the meeting at approximately 6:30 p.m.

1. ROLL CALL

The following commissioners were present and constituted a quorum: Jeanne Allen, Sue Danielson, Gwen Kaplan, Andrew Lolli, Fred Mogannam, Bob Sanchez, and Scott Yoo.

2. INTRODUCTIONS AND BACKGROUND PRESENTATION

President Kaplan welcomed the audience, asked Commissioners to briefly introduced themselves, and introduced staff members of the Mayor's Office of Economic Planning and Development -- Kent Sims, Linda Mjellem and Sue Lee. President Kaplan then described the format for the evening. A background presentation on the history and accomplishments of the Commission would be made by Commissioner Sue Danielson and Scott Hauge, chairman of the Small Business Network.

Scott Hauge talked about the connection between the Small Business Network and the creation of the Small Business Advisory Commission; that the genesis of the Commission came from the efforts of the small business community to establish credibility and legitimacy at the local government level. And expressed his belief that the proposed new Business Advisory Commission was a logical next step for the Small Business Advisory Commission.

Sue Danielson talked about the evolution of the Small Business Advisory Commission from its inception. Cited examples of the work accomplished by the Commission under Mayor Feinstein and Mayor Agnos. Emphasized that the Commission approached its work by working collaboratively with business and local government.

3. PUBLIC HEARING

CONSIDERATION OF LEGISLATION AMENDING SAN FRANCISCO ADMINISTRATIVE CODE ARTICLE XIII, ELIMINATING THE BUREAU FOR SMALL BUSINESS AND SMALL BUSINESS ADVISORY COMMISSION AND ESTABLISHING THE BUSINESS ADVISORY COMMISSION

The following members of the public testified:

1. Bill Steele, Public Affairs, Chevron Corporation & Committee on Jobs
   background on Committee on Jobs (COJ):
   COJ is a group of SF business leaders dedicated to enhancing the long term economic vitality of the city, ensuring that it remains an attractive and competitive place to live and work. This can be achieved only through cooperative efforts of a broad section of San Franciscans. Leaders of local government, community organizations and businesses of all sizes. The image presented by any city to the outside world sends messages that can significantly influence the perceptions of people and businesses from the city. In SF's case, city government has sent messages in recent years that, rightly or wrongly, can be interpreted by many to mean the city places a low priority on economic opportunities for business. While we strongly encourage economic opportunities through programs, we realistically understand that such efforts cannot succeed in a political climate that's perceived to be unfriendly to business.

   COJ therefore has set out some governmental goals:
   - eliminate local governmental agendas that deal with subjects beyond the jurisdiction of the body in focus on pressing matters of direct local relevance
   - resist attempts to inject city govt into areas of regulation which hamper business' ability to compete in the marketplace
   - support and actively assist private sector efforts to bring jobs to SF to firm relocations and expansions

   Chevron & all companies on Committee on Jobs, 20 largest employers in SF, strongly encourage the establishment of a broad-based business advisory commission as the successor to the Mayor's SBAC to assist in development and implementation of programs and services and activities affecting the business community in SF

2. Harold Hoogasian, Council of District Merchants
   The CDM feels strongly about coming together with big business
   In recent interview by reporter from local weekly paper was asked whether Committee on Jobs had foisted this prospective Business Advisory Commission on to the Council of District Merchants -- It was in fact the other way around, Council brought idea to Committee on

Jobs. COJ agreed to it. I think it's important to bring all business together, to create a focus for business and views of business, integrate in the public side what business is about and what its position is. It'll bring business into the loop, business won't be left out. The economic vitality of SF will be brought into perspective with other needs -- for housing, open space. Give opportunity to make our employees more aware of economic vitality and health of business environment for companies that provide jobs. It'll be good for everybody.

3. David Montesano, member of Green Ribbon Panel
   environmental consultant for Booz Allen
   specialty is air quality issues as related to small business
   opposed to new Business Advisory Commission
   notice separation between small and large business
   differences such as capitalization, resources, basic information that larger business have give them distinct advantage over small business. A large percentage of people in city get jobs from small business. There needs to be some sort of organization to offer technical services and information that directly relates to their businesses. The GRP offers much needed input to small business community. The road ahead offers a lot of opportunity and challenges. How do we improve areas such as Hunters Point for new businesses. The Green Ribbon Panel can help.

4. Bill Allin, AT&T
   District Manager, Government Relations; Committee on Jobs
   • important that business community, small and large, work well together and speak with unified voice on public policy issues. We do genuinely and generally work well together. There are times when we've had our pitfalls, but this transition would facilitate process of working well together. Being a locus and focus of a unified business voice seems very important to city hall.

   Thank small business community for work on issues that affect large business, such as VDT. They were absolutely critical to what we were able to accomplish. Broad and inclusive representation of business community should help to strengthen our collective positions, our collective influence and effectiveness.

   Support Business Advisory Commission proposal.

5. George Patterson, Geary Blvd Merchants Association
   Superior Business Services, Inc.
   sales tax is key issue; difficult to compete with outside merchants because of high sales tax
   Business Advisory Commission with larger businesses should address high business tax

6. Randy Harris, SF Fashion Industries

SFFashion Industries supports new Business Advisory Commission
access is important
fashion industry should be recognized as part of economy; apparel manufacturing rep should be included in new commission
also supports Green Ribbon Panel

7. Scott Hauge, Small Business Network
   unanimously supports formation of Business Advisory Commission
   BAC would represent all business -- big, small, medium, neighborhood, Downtown

8. Beryl Magilavy, Sierra Club
   Sierra Club resolution:
   The Sierra Club strongly urges Mayor Frank Jordan to continue support for the Green Ribbon Panel, currently under the Small Business Advisory Commission.

   All preliminary planning work for extensive outreach to the business community on a broad range of environmental issues is complete. This innovative program is now poised to make a significant impact on the long-term sustainability of San Francisco, one that will reduce the city's costs in solid waste disposal, water and energy use, and toxic cleanup. The savings the Green Ribbon Panel could provide are many times its small budget. We urge you to continue this effort.

9. Stephen Cornell, Polk District Merchants Assn.; Council of District Merchants
   CDM helped to start SBAC, feel that proposed change is positive
   No forum for business community, Business Advisory Commission would give us such a forum.
   All businesses should be part of Bassoonist Advisory Commission

10. Les Hennessy, Upper Market Merchants
    Biggest problems facing business: protection, parking and growth
    Street fairs don't necessarily benefit local businesses
    Lengthy permit process
    Commission needs teeth -- fictitious business name process may provide mechanism to keep track of business

11. Adolph Gasser, 42 years in business in SF
    Earthquake has greatly impacted SF business
    Urge city to improve transportation and traffic
    Currently employs 90 people, pays high business tax, yet not allowed to compete for city business because it is not a MBE
    Environmental regulations -- processing labs asked to conserve water because of drought, but

impossible to meet stringent hazardous waste regulation
Parking regulations, tow-away zones particularly affect customers.

12. Bob Tessler, DPAS
    Sued City & County on VDT issue and won
    Thank SBAC for getting him involved in the issue, taking a stand, would have moved out of town
    Support Business Advisory Commission without question.
    Should consider including formal participation of Chamber of Commerce in makeup of Business Advisory Commission

13. Cecilia Metz, Golden Gate Restaurant Association
    Association unanimously supports formation of Business Advisory Commission
    new Commission must help government to understand business interests, e.g. Supervisor Alioto's smoking ban legislation

14. Scott Rodrick, McDonald's -- Bayshore & Excelsior District
    Green Ribbon Panel
    Urge Commission in whatever form it takes to support Green Ribbon Panel
    Has benefitted from participation in Panel.
    McDonald's has been under the gun on environmental issues, polystyrene, waste, etc.
    McDonald's has been able to reduce corrugated board waste by 100%; reduce water usage by 25%; reduce electric bill at all 150 locations by 20%.
    Rodrick's businesses spent $80,000 last year for gas and electricity, 20% savings is substantial
    Green Ribbon Panel is springboard, example to other businesses as to what can be done.

15. Kathy Tesdall, Eco Innovations
    Supports formation of Business Advisory Commission
    Emphasis on networking, information sharing has been important to her business

16. Bruce Brugmann, SF Bay Guardian publisher and editor, since 1966
    Against proposal and for the very conservative notion of helping the SBAC and letting the radicals do their thing in their own way.
    Reasons: In 1985, Susan Huskisson, Elliot Hoffman, Bruce Lilienthal and the Council of District Merchants came to the Bay Guardian to get support for Prop B. Their argument was that the Downtown Plan, Chamber of Commerce, big Downtown corporations have run the city for as long as they could remember. They wanted to form a Small Business Commission to represent the interests of small business not represented by the Chamber.

    The Guardian was happy to support Prop B but wanted to know where's the data showing small businesses contribution to the City economy. No one had the data. So Guardian

commissioned David Birch of MIT to conduct a study. Birch established beyond a doubt that small business in SF created the city's net new jobs. But the Chamber of Commerce and Downtown disagreed with the study. They said that it was small businesses located in Downtown buildings that were creating the jobs. Guardian again commissioned Birch, who re-affirmed his earlier findings. The big point of all of this is that no one bothered to follow-up Birch's studies. The Chamber was not interested in helping small business. In fact, they've just cut out their own small business division.

Once you let the Small Business Commission go, you will have a "trust PG&E" commission, "trust Bank of America" commission, "trust the big boys downtown" commission.

I cannot understand why small business people do not understand that there's a difference between what they do and the boys downtown.

I urge you to keep something conservative. Keep small business on the masthead. Let the Chamber and Downtown, SPUR, do their thing.

17. Jon Dougal, Ecovisions
    18 month member of Green Ribbon Panel
    Attract business, have growth, address the potential of permitting and regulations that businesses are faced with. GRP is a facilitator of permitting process; help small businesses with upcoming regulations. Provide a media for small businesses to come to and find out what they're up against. Help to facilitate them dealing with waste. Direct businesses to the right resources. GRP would be an asset for the city to attract new businesses.

18. Niels Erich, Citireport
    Personally think it's a good idea. This city is going to be visiting a number of fundamental issues having to do with the local economy over the next four year term of this administration and really has no choice its going to have to deal with so many issues. Business growth overall is a very important issue, retaining and attracting businesses, and developing a more user friendly approach. A lot of these issues are going to be on the table. City Hall will want a fresh approach. Small and big business all in the same boat. small businesses supply big business. Big difficulty in SF for years has been fragmentation and polarization. Opportunity ot overcome a little of it. Coordinate information so that by the time a viewpoint reaches city hall, there's a sense that everybody's talked about it. The people who sign off have signed off. There are differences between businesses.

19. Jim Lazarus, SF Chamber of Commerce
    Local government must recognize the needs of employers. CofC made up of 2200 employers, most less than 10 or 15 employees. Executive committee representative of all business. Supports Business Advisory Commission. Chamber does not have clout. Business

community only has clout when unified. When working with SBN, CDM, GGRA. That's when most successful in City Hall. Couple of suggestions: additional industries -- health care, financial services, and utilities. largest SF employers. Financial services offers growth for jobs. Utilities not just PG&E, Pacific Bell, includes cable, etc. should be represented in some capacity.
Should require that legislation must be referred to Commission from Board.
Specific questions about 2 year term and why Mayor would appoint chairperson.
Public Affairs committee of Chamber unanimously endorses legislation.

20. Carlos Quiroz, CPA, Hispanic Chamber of Commerce & Coalition for Economic Equity
referenced fax communication to SBAC
Hispanic Chamber has not endorsed legislation. position is identical to Coalition for Economic Equity

21. Cal Broomhead, PUC/Bureau of Energy Conservation
City spends almost $800 million to pay for energy. Saving energy goes directly to a business' bottom line. If City could save a modest 10%, $33 million in savings which could generate $41 million in economic activity.
Small businesses don't have personnel to address specific issues. GRP provides that assistance. Whatever structure, Bureau wants to continue working on this project.

22. David Pilpel, support Green Ribbon Panel
low cost program demonstrate high impact on environment
Small Business entity makes more sense than general business commission. Example: declining number of neighborhood pharmacies. Issue is more appropriately addressed by small business commission than general business commission.

23. Lisa Bauer, GRP
involved since inception. make GRP a continuing project of the new Commission. All businesses can benefit from and need to be responsible for a healthier cleaner planet. GRP speaks uniquely to those businesses who want to help in doing what a socially, economically, environmentally responsible. To conduct business in an more responsible manner.

24. Ali Ibrahim, Arab Grocers Association
Hope intention of Business Advisory Commission is good. Not at expense of small business. Want to remind commissioners, sometimes they (big business) make you small when they want to, and they make you big when they want to.

25. James Kelly, Pat O'Shea's
Anything that is in the interest of small business as a venue, we need desperately. And I'm in favor of it.

26. Andy Nash, San Francisco Tomorrow
    Keep Green Ribbon Panel. Member as a transportation expert; plan to be active soon. Panel is very important. Small Business really needs a voice. Big business already has influence. most of jobs generated by small business. Offer assistance SFT to help.

27. Dave Sahagun, Castro Street Chevron
    urge acceptance of proposal. Clarify point about endorsement by SBN. Thoroughly discussed at SBN meeting, no opposition. Businesses have got to work together to be able to accomplish what's good for the City.

28. Roland Quan, Council of Asian American Business Associations
    architects and engineers, accountants, contractors
    small business cannot survive without working hand in hand with large corporations. This commission should stay small. because large corporations have Chamber, public affairs, to represent them. Small Businesses don't have the time to come to meetings, to participate in political interplay. SBAC has always been a forum for small business issues. Small businesses will not be represented. Maintain the small in the Small Business commission. 6 years ago, the commission was pushed through by small business. Forum for small businesses to articulate their views, monitor legislation. Have narrow focus on what is good for small business. Bigger businesses will dominate and small business voice will not be heard.

President Kaplan invited Kent Sims, Director, Mayor's Office of Economic Planning and Development to speak.

Kent Sims:

It's very heartening to see so many different people from the business community to come tonight. This idea did not originate in the Mayor's Office. It originated in the small business community. The Mayor's position on the proposal initially was that he thought it was an interesting and useful proposal, but it was not a proposal that he was going to pursue unless the Small Business Commission itself wished to pursue the proposal. This is very much your show. I can say on behalf of the Mayor that if it is your decision to pursue this proposal, Mayor's Office would welcome it. The particular advantages that we see in the proposal is that we receive views from a lot of different directions and we are put in a position of weighing view that might come out of the SBAC, views that come from Chamber of Commerce, Committee on Jobs, SBN. Sometimes, these views are conflicting, most often they are just slightly different takes of the same issue and people come down on the same side of the issue. I think this is certainly true of the VDT issue. It would be useful to the Mayor's Office if we had an enlarged commission that had legitimate claims to speak for the broad spectrum of business interests in SF.

My own interests in seeing this created is for the business community to find its voice. In recent years, that has not been as strong that we need in our community. I might say a few words of my proposal to support this commission. In the past, the SBAC has been somewhat isolated from the staff that were supporting Mayor's Office of Business and Economic Development. It is our proposal to support the Commission with the full staff of MOEP&D. The Mayor would propose to assign a principal staff member to be responsible for the variety of housekeeping matters. But you would have as the Business Commission, at your disposal the entire office of Planning and Economic Development to put issues before you.

We have had some discussion about the nature of the advisory commission, and what.the clout, power and influence of an advisory commission is. My feeling is that influence of an advisory commission comes from the ability of that commission to form views and give advice. If in fact, the Commission can mobilize a unified view from the business community behind issues, and can convey those views on a timely basis to the Mayor's Office and B/S, it has the potential for being an extremely powerful voice in SF. In order for the Commission to function that way, it will require individuals of quality, of people who are willing to think, people who are willing to give a spend a good deal of time consulting with the constituency that they represent and people who are willing to give a good deal of time to this effort.

Speakers earlier spoke of their general vision of scope of work. One of the suggestions made was any legislation coming before the Supervisors coming before this body for review. As one who gets the daily agendas for the Supervisors, I can tell you if you decide to go that route, you have your work cut out for you.

I would see as an obligation of the office that I manage, to assure that we locate fairly early in the pipeline, ideas that are forming, either in the Mayor's office or Board of Supervisors. And get those before the commission on a timely basis and that would be a commitment I would make to the Commission and use our best efforts to do that.

The last thing that I want to say . We have a lot of commissions, a lot of everything in government in SF. Those commissions frequently express views on a whole variety of policy positions taken by the Mayor or legislation that passed the Board of Supervisors. While we have had a SBAC, its voice has been a tiny, tiny voice in that competition of ideas. My vision for a Business Advisory Commission is that we would have a voice that would be as powerful as any other commission in the City on matters of policy in the Mayor's Office, and matters of legislation that are going to the Board of Supervisors. I will not feel that I will have succeeded as a staff member supporting this commission unless at the end of a couple of years, we can look back and say we have achieved that.

President Kaplan closed the public hearing and thanked all who testified.

Commissioner Lolli then thanked the audience as well. He said, "I'd like to thank each of you for

coming. Your views are valuable. Your views are important. I can assure you that the more information that we have, the better the commission can do its job. Don't hesitate to express your points of view. Whether positive or negative. There's an answer to both. We're here to serve you. Thank you so much for coming."

4. ACTION BY COMMISSION

Consensus by commissioners to delay action on legislation. Need time to evaluate testimony from this hearing.

Next meeting will take place before March 20th in order to accommodate schedules of all commissioners.

Sue Lee will provide Commission with notes on public comments. And provide agreements and disagreements with draft legislation. And send possible changes to legislation to City Attorney for approval as to form.

Commissioners will send their own comments on modifications to the draft.

5. ADJOURNMENT

The meeting was adjourned at approximately 8:50 p.m.

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

GWEN KAPLAN
PRESIDENT

EANNE L. ALLEN
MING CHANG
UE DANIELSON
[redacted]
USSELL I. KASSMAN
NDREW LOLLI
RED MOGANNAM
OBERT C. SANCHEZ
COTT YOO, D.D.S.
LLEN TRACHTENBERG

MARILYN SUE LEE
DIRECTOR

NOTICE AND CALENDAR OF MEETING

THURSDAY, MARCH 12, 1992

5:00 P.M.

COMMISSION ROOM

DEPARTMENT OF PUBLIC HEALTH
101 GROVE STREET, 3RD FLOOR
SAN FRANCISCO, CA 94102

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Order of Business

1. Roll Call

2. Approval of Minutes

3. Consideration of and action upon a motion endorsing the adoption of legislation amending San Francisco Administrative Code Article XIII, eliminating the Bureau for Small Business and Small Business Advisory Commission and establishing the Business Advisory Commission and urging the Mayor to seek adoption of such legislation by the Board of Supervisors

4. Public Comment

5. Adjournment

Copies of the above-referenced legislation are available upon request.

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

NOTICE AND CALENDAR OF SPECIAL MEETING

TUESDAY, MARCH 17, 1992

5:00 P.M.

ROOM 159 CITY HALL

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Order of Business

1. Roll Call

2. Consideration of the adoption of legislation amending San Francisco Administrative Code Article XIII, eliminating the Bureau for Small Business and Small Business Advisory Commission and establishing the Business Advisory Commission

3. Public Comment

4. Adjournment

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MAYOR'S OFFICE OF ECONOMIC PLANNING AND DEVELOPMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANK M. JORDAN
MAYOR

KENT O. SIMS
DIRECTOR

NOTICE AND CALENDAR OF SPECIAL MEETING

Small Business Advisory Commission
City and County of San Francisco

Tuesday, September 29, 1992

1:30 p.m.

War Memorial Building
401 Van Ness Avenue, Room 110B

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Order of Business

1. Roll Call

2. Consideration of recommendation to the Finance Committee of the Board of Supervisors for action regarding legislation proposed by Supervisor Hallinan to amendPart III of the San Francisco Municipal Code by adding Section 502.7 in order to increase the City's Hotel Tax rate by one and one half percent from 11 to 12.5 percent by imposing a 1.5 percent surcharge. (Reference File 127-92-8)

3. Consideration of action regarding State Ballot Proposition 167

4. Public comment

5. Adjournment

If you cannot attend the hearing or want more information, please call the Small Business Advisory Commission at 554-6500

CITY HALL, ROOM 159, SAN FRANCISCO, CALIFORNIA USA 94102 (415) 554-6470 FAX (415) 554-6503

AGENDA

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

NOTICE and CALENDAR of REGULAR MEETING

Tuesday, October 11, 1994, 5:00 p.m.
City Hall, Room 168, San Francisco, CA 94102

Disability Access

Room 168, the Civil Service Training Center, is wheelchair accessible. The closest accessible BART Station is Civic Center, 2 1/2 blocks from City Hall. Accessible MUNI line serving this location is the #42 Downtown Loop as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.

There is accessible parking in the vicinity of City Hall adjacent to Davies Hall and the War Memorial Complex.

American Sign Language interpreters and an FM amplification system provided upon request a with 72 hours advance notice. Meeting proceedings available in alternative formats. To make arrangements or for information, contact 554-6472 (voice) or 1-800-735-2922(TDD). Late requests will be honored if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

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ORDER OF BUSINESS

1. Call to Order

2. Roll Call

3. Administrative Matters

   - Determination of terms of appointment
   - Election of Commission President
   - Review of Commission Powers and Duties
   - Review of Commission Rules of Order: Consider action to change meeting date and/or time and confirm location for regular meetings
   - Appointment of Director and Commission Secretary
   - Discussion about and action on Commission Bylaws (need to establish)
   - Overview of Laws Concerning

     - Open Meetings
     - Conflict of Interest

4. New Business

   a. Overview of Supervisor Kaufman's Business Tax Amnesty Legislation and discussion about ways to inform the business community (Nancy Kitz)

   b. Overview of Supervisor Shelley's legislation concerning sidewalk cleaning, refuse receptacles, business responsibility related to sidewalk cleanliness and impact on business registration certificate (Barbara Sobel)

   c. Announcement of the California Trade and Commerce Department's plans to issue and RFP to establish a Small Business Development Center (SBDC) in San Francisco (Mark Quinn of the U.S. S.B.A.)

5. Director's Report

   - The Mayor's Neighborhood Liaison Program
   - HUD Award of Economic Development Initiative Grant to San Francisco
   - The White House Conference on Small Business

6. Calendar Matters for Future Meetings of the SBAC

7. Announcements

8. Public Comment

9. Adjournment

MAYOR'S OFFICE OF BUSINESS AND COMMUNITY SERVICES

CITY AND COUNTY OF SAN FRANCISCO

FRANK M. JORDAN
Mayor

LINDA D. MJELLEM
Director

NOTICE of MEETING and CALENDAR

of the

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

Monday, November 14, 1994
City Hall, Room 282, San Francisco, CA 94102

5:00 p.m.

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Disability Access Information

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The closest accessible BART Station is the Civic Center Station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI Lines serving City Hall are: 42 Downtown Loop, 9 San Bruno, and 7 Haight/Noriega. Accessible MUNI Metro Lines are the K, K, L, M and N. For more information about MUNI accessible services, please call 923-6142.

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American Sign Language interpreters and an FM amplification system will be available upon request with 72 hours advance notice. Meeting proceedings may be requested in alternative formats (e.g., large print or TDD). To make arrangements, or for information, call Carolyn Tavares at 554-6472 (voice) or 1-800-735-2922 (TDD). Late requests will be honored if possible.

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ity Hall, Room 156, 400 Van Ness Avenue, San Francisco, CA 94102-4603 Tel: (415) 554-6490 Fax: (415) 554-6474

SMALL BUSINESS ADVISORY COMMISSION

MEETING OF NOVEMBER 14, 1994

AGENDA AND ORDER OF BUSINESS

1. Call to Order

2. Roll Call

3. Public Comment

At this time the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission **except** agenda items. With respect to agenda items, the public may address the Commission when the item is reached in the meeting and prior to the Commission's action on the item. Each member of the public may address the Commission for up to three minutes. If it is demonstrated that public comments will exceed 15 minutes, the President may continue the public comment to another time during the meeting.

4. Director's Report including, but not limited to the following:

   a. Determination Regarding Health Services Benefits
   b. Economic Interest Statement Requirement
   c. SBAC Budget
   d. Business Organization Records Update

5. Discussion Items

   a. Historical Overview of the SBAC by Scott Hauge and discussion about how to increase the effectiveness of the SBAC and increase business community participation at SBAC meetings

   b. State and Federal Legislation: A review of the state and federal legislative process, the role of the City's Federal and State lobbyists and the role of the Commission in advising the Mayor and the Board on state and federal legislation that affects small business (presentation by Margaret Kisliuk, the City's State lobbyist)

   c. Entertainment and Performance Arts Council (EPAC): A presentation by the EPAC Board to explain EPAC's purpose and ask for the SBAC's recognition and support of their mission

d. City Contracting Procedures: A discussion requested by Mark Fernandez about the issues related to the City's contracting procedures and their impact on local business

e. Conditional Uses: A discussion requested by Pat Christensen about proper City procedures in response to permit applications requiring conditional and/or non-conforming use authorization

6. Action Items

a. **October 11, 1994 SBAC Meeting Minutes**

The Commission will consider action to amend and/or approve the minutes of the October 11, 1994 Commission meeting

b. **Election of Commission Vice President**

The Commission will consider action to nominate and elect a Vice President

c. **Business Tax Legislation**

Business and Payroll Tax Amnesty (File 127-93-017)

Consideration of and possible action on above legislation including: 1. endorsement of this legislation (which was approved by the Board on 9/26/94 and later signed into law by the Mayor); 2. making recommendations for its implementation especially regarding the City's outreach to the business community to inform it of the legislation and its impact on business

Small Business Exemption/Filing Requirement (File 127-94-10)

Consideration of and possible action on the above legislation including: 1.recommendations for amendment; 2. endorsement; 3. recommendations regarding implementation (The Board of Supervisors will consider this legislation on December 5)

d. **Sidewalk Cleanliness Legislation** (Files 123-94-2, 123-94-3, 123-94-4, and 127-94-11)

Consideration of and possible action on Supervisor Shelley's recently approved legislation concerning business owner/operator responsibilities to keep their sidewalks clean. Possible action may include endorsement and recommendations regarding implementation

7. President's Report

   a. Special Commission Planning Meeting on December 5, 1994

8. Calendar Matters

9. Announcements

10. Adjournment

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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EN KAPLAN
dent
PHEN CORNELL
President

D ATEYEH
CIA JAMES
LEY LEONHARDT
LENE MAR
LEEN MEHARRY
RGE PATTERSON
HAEL PATTERSON
RIBAYA
L H. WHITE

FRANK M. JORDAN
Mayor
LINDA D. MJELLEM
Director
CAROLYN E. TAVARES
Secretary

NOTICE of SPECIAL MEETING and CALENDAR

of the

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

Monday, December 5, 1994
War Memorial Building
401 Van Ness Avenue, Room 110B, SF 94102

4:00 p.m.

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Accessible seating for persons with disabilities (including those using wheel chairs) will be available.

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Accessible curb side parking has been designated at points around the perimeter of City Hall. Two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorail and Performing Arts Center).

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255-8762

SMALL BUSINESS ADVISORY COMMISSION
SPECIAL MEETING OF DECEMBER 5, 1994
AGENDA AND ORDER OF BUSINESS

1. Call to Order

2. Roll Call

3. Action Items

A. 1995 Priorities

Discussion and action to establish the Commission's 1995 priorities. Action may include:

1. identification of priority issues
2. establishment of standing committees and/or assignment of issues to Commissioners
3. identification of legislative issues the Commission wants the City's state and federal lobbyist to track
4. identification of issues that require further consideration

B. Rules of Order

To consider and possible take action to further modify the Rules of Order

C. Next Regular SBAC Meeting (December 12)

To consider and possibly take action to change the starting time or the meeting date for the next regular meeting of the SBAC due to a conflicting event. Also, to confirm some of the agenda topics for that meeting.

4. President's Report

5. Public Comment

At this time the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission **except** agenda items. With respect to agenda items, the public may address the Commission when the item is reached in the meeting and prior to the Commission's action on the item. Each member of the public may address the Commission for up to three minutes. If it is demonstrated that public comments will exceed 15 minutes, the President may continue the public comment to another time during the meeting.

6. Announcements

7. Adjournment

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12/12/94
(Cancelled)

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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NOTICE OF CANCELLED MEETING

MONDAY, DECEMBER 12, 1994

5:00 P.M.

Notice is hereby given that the regularly scheduled meeting of the Small Business Advisory Commission (SBAC) at 5:00 p.m., on Monday, December 12, 1994 has been cancelled. A special meeting of the SBAC has been called for Monday, December 12, 1994 at 4:00 P.M. instead. (See separate notice of Special Meeting.)

City Hall, Room 156, 400 Van Ness Avenue, San Francisco, CA 94102-4603 Tel:(415)554-6500 Fax:(415)554-6474

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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NOTICE of SPECIAL MEETING and CALENDAR

of the

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

Monday, December 12, 1994
City Hall, Room 282, San Francisco, CA 94102

4:00 p.m.

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Disability Access Information

Regular meetings of the Small Business Advisory Commission are held at City Hall, 400 Van Ness Avenue, Room 282, Second Floor, San Francisco, CA. Accessible seating for persons with disabilities (including those using wheel chairs) will be available.

The closest accessible BART Station is the Civic Center Station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI Lines serving City Hall are: 42 Downtown Loop, 9 San Bruno, and 7 Haight/Noriega. Accessible MUNI Metro Lines are the K, K, L, M and N. For more information about MUNI accessible services, please call 923-6142.

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SMALL BUSINESS ADVISORY COMMISSION
SPECIAL MEETING OF DECEMBER 12, 1994, 4:00 P.M.

AGENDA AND ORDER OF BUSINESS

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1. Call to Order

2. Roll Call

SPECIAL ORDER 5:00 P.M.

3. Public Comment

At this time the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission **except** agenda items. With respect to agenda items, the public may address the Commission when the item is reached in the meeting and prior to the Commission's action on the item. Each member of the public may address the Commission for up to three minutes. If it is demonstrated that public comments will exceed 15 minutes, the President may continue the public comment to another time during the meeting.

4. Director's Report

5. Discussion Items

6. Action Items

a. **November 14, 1994 SBAC Meeting Minutes**

The Commission will consider action to amend and/or approve the minutes of the November 14, 1994 Commission meeting

b. **December 5, 1994 Special Meeting Minutes**

The Commission will consider action to amend and/or approve the minutes of the December 5, 1994 Special meeting of the SBAC

c. **Local Legislation**

The Commission will consider action to improve the referral of business affecting legislation by the Supervisors to the SBAC as requested by the Mayor in his letter to the members of the Board of Supervisors in October (copy attached).

d. **1995 Priorities**

The Commission will consider action to finalize its 1995 priorities (the process it began on December 5). It will also consider action to establish a plan to begin addressing those priorities.

e. **MBE/WBE/LBE Procurement Proposal**

The Commission will consider action in response to a recommendation made by Mark Romeo and Mark Fernandez to establish a sub-committee with emphasis on local and small business and MBE/WBE/LBE procurement and business opportunities.

f. **Rules of Order**

The Commission will consider action to amend the Rules of Order.

7. President's Report

8. Calendar Matters

9. Announcements

10. Adjournment

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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NOTICE of REGULAR MEETING and CALENDAR

of the

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

Monday, January 9, 1995
City Hall, Room 282, San Francisco, CA 94102

5:30 p.m.

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SMALL BUSINESS ADVISORY COMMISSION
REGULAR MEETING OF JANUARY 9, 1995, 5:30 P.M.

AGENDA AND ORDER OF BUSINESS

1. Call to Order

2. Roll Call

3. Public Comment

At this time the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission **except** agenda items. With respect to agenda items, the public may address the Commission when the item is reached in the meeting and prior to the Commission's action on the item. Each member of the public may address the Commission for up to three minutes. If it is demonstrated that public comments will exceed 15 minutes, the President may continue the public comment to another time during the meeting.

4. Director's Report

5. Discussion Items

A. Report by Gail Goldman of the San Francisco Redevelopment Agency to provide the Commissioners a brief overview of:

- the City's State designated "Enterprise Zone", and
- the City's recent Federal designation as an "Enterprise Community"

B. The Commission will take testimony on the concerns raised by small grocers and other merchants who have been named in a legal suit by Attorney Robert Driscoll on behalf of a two-person non-profit agency, Stop Youth Addiction.

6. Action Items

A. **December 12, 1994 SBAC Meeting Minutes**

The Commission will consider action to amend and/or approve the minutes of the December 12, 1994 Commission meeting

B. **Business Advisory Commission**

The Commission will take testimony on whether or not the small business community still thinks it is desirable to evolve the SBAC from an 11 member commission representing only small business issues to a 15 member commission that would be dominated by small business and chaired by a small business representative, but include representatives from the rest of the business community.

Following testimony, the Commission will consider action to recommend that the Board of Supervisors amend and/or approve the Business Advisory Commission legislation that was continued at the call of the chair of the Economic Vitality and Social Policy Committee on August 9, 1994.

C. **MBE/WBE/LBE Procurement**

Following a joint presentation by representatives of three City Departments (the Human Rights Commission, the Purchaser's Office and the Department of Public Works) on the rules and regulations that govern how the City makes contracts available to local, minority and women owned businesses, the Commission will consider action to address the issues raised by local business owners in testimony during the previous SBAC meetings.

Action may include: 1. defining a unique role for the Commission relative to this subject, 2. making recommendations to the Mayor, the Board of Supervisors and/or other City departments on ways to improve procurement and business opportunities for local, minority and women owned businesses, or 3. making recommendations to the business community on how to improve its participation in City contracts.

7. President's Report

8. Future Calendar Matters

9. Announcements

10. Adjournment

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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NOTICE OF CANCELLED MEETING

MONDAY, FEBRUARY 13, 1995

5:30 PM

Notice is hereby given that the regularly scheduled meeting of the Small Business Advisory Commission for Monday, February 13, 1995 has been cancelled.

City Hall, Room 156, 400 Van Ness Avenue, San Francisco, CA 94102-4603 Tel:(415)554-6500 Fax:(415)554-6474

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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NOTICE of REGULAR MEETING and CALENDAR

of the

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

Monday, March 13, 1995
Veterans War Memorial Building
401 Van Ness Avenue, Room 428, SF 94102

5:30 p.m.

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Disability Access Information

Accessible seating for persons with disabilities (including those using wheel chairs) will be available.

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SMALL BUSINESS ADVISORY COMMISSION

REGULAR MEETING OF MARCH 13, 1995

5:30 p.m.

Veterans Building, 401 Van Ness Ave., Room 428

AGENDA AND ORDER OF BUSINESS

1. Call to Order

2. Roll Call

3. Public Comment

   At this time the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission **except** agenda items. With respect to agenda items, the public may address the Commission when the item is reached in the meeting and prior to the Commission's action on the item. Each member of the public may address the Commission for up to three minutes. If it is demonstrated that public comments will exceed 15 minutes the President may continue the public comment to another time during the meeting.

4. Director's Report

   A. The move
   B Legislative update (BAC and no Sunday parking enforcement)
   C. White House Conference for Small Business
   D. Stop Youth Addiction

5. Discussion Items

   A. Tax Amnesty Update and Report by Tax Collector (Richard Sullivan)

   B. 1995 San Francisco Citywide Travel Behavior Survey (Jim Bourgart)

   C. HUD $6 Million Loan Guarantee Program for Economic Development for Small Businesses (Jay Smith)

6. Action Items

A. **January 9, 1995 SBAC Meeting Minutes**

The Commission will consider action to amend and/or approve the minutes of the January 9, 1995 Commission meeting.

B. **Rules of Order**

The Commission will take action to amend the Rules of Order to reflect a change in the Commission's regular meeting location due to the closure of City Hall. New meeting location to be room 428 at the Veteran's War Memorial Building, 401 Van Ness Ave.

C. **1994 Neighborhood Commercial District Report**

The Commission will discuss Article 7 Neighborhood Commercial District Controls and will make comment on the report to the Planning Commission. (Gerald Green will provide a brief overview)

D. **MBE/WBE/LBE Procurement**

The Commission will appoint a liaison to the HRC's MBE/WBE/LBE committee per Mr. Lee's suggestion at the January 9, 1995 meeting.

The Commission may also take action to recommend to the Mayor and the Board of Supervisors ways to improve procurement and business opportunities for local, minority and women owned businesses.

E. **Local Legislation**

The Commission will make liaison assignments of its members to the Board of Supervisors to improve the SBAC's involvement in the local legislative process.

F. **State and Legislation**

The Commission will hear a report by the City's State Legislative Lobbyist, Margaret Kisliuk, and consider action to: 1. direct the City's State and Federal Lobbyists to track certain business affecting legislation; 2. approve or modify the SBAC portion of the 1995 State Legislative Plan; and, 3. make a recommendation to the Mayor and the Board on two pieces of State legislation:

- S.B. 620: the Small Business Opportunities Act (Senator Polanco)

7. President's Report

8. Future Calendar Matters

9. Announcements

10. Adjournment

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CITY AND COUNTY OF SAN FRANCISCO

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NOTICE of REGULAR MEETING and CALENDAR

of the

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

Monday, April 10, 1995
Veterans War Memorial Building
401 Van Ness Avenue, Room 428, SF 94102

5:30 p.m.

Disability Access Information

Accessible seating for persons with disabilities (including those using wheel chairs) will be available.

The closest accessible BART Station is the Civic Center Station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI Lines serving City Hall are: 42 Downtown Loop, 9 San Bruno, and 7 Haight/Noriega. Accessible MUNI Metro Lines are the K, K, L, M and N. For more information about MUNI accessible services, please call 923-6142.

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SMALL BUSINESS ADVISORY COMMISSION

REGULAR MEETING OF APRIL 10, 1995

5:30 p.m.

Veterans Building, 401 Van Ness Ave., Room 428

AGENDA AND ORDER OF BUSINESS

1. Call to Order

2. Roll Call

3. Public Comment

   At this time the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission **except** agenda items. With respect to agenda items, the public may address the Commission when the item is reached in the meeting and prior to the Commission's action on the item. Each member of the public may address the Commission for up to three minutes. If it is demonstrated that public comments will exceed 15 minutes the President may continue the public comment to another time during the meeting.

4. Director's Report

5. Discussion Items

   A. **Small Business Administration Update**

      Mark Quinn, District Director of the local SBA office, will provide the Commission with an update on matters affecting the SBA and the development of an SBDC in San Francisco.

   B. **SF Unified School District Procurement Procedures**

      At the request of the Commission, a representative of the S.F. Unified School District will provide the SBAC with an overview of the school district's procurement procedures and MBE/WBE/LBE program (as it relates to contracts for which business can participate).

6. Action Items

A. **March 13, 1995 SBAC Meeting Minutes**

The Commission will consider action to amend and/or approve the minutes of the March 13, 1995 Commission meeting.

B. **1994 Neighborhood Commercial District Report**

The Commission will hold a hearing on Article 7 Neighborhood Commercial District Controls and will make comment on the report to the Planning Commission.

C. **Local Legislation**

Business Improvement District Legislation

The Commission will consider action to support legislation by Supervisor Kaufman to enable the formation of business improvement districts in San Francisco.

D. **State and Legislation**

The Commission will make a recommendation to the Mayor and the Board on two pieces of State legislation:

- S.B. 620: the Small Business Opportunities Act (Senator Polanco)
- A.B. 522: Bad Check Law (Assemblyman Katz)

7. President's Report

8. Future Calendar Matters

9. Announcements

10. Adjournment

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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August 8, 1995

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NOTICE OF CANCELED MEETING

NOTICE is hereby given that the regularly scheduled meeting of the Small Business Advisory Commission for Monday, August 14, 1995 at 5:30 PM has been canceled.

Kristen Gallaway
Acting Secretary to the Small Business Advisory Commission

City Hall, Room 156, 400 Van Ness Avenue, San Francisco, CA 94102-4603 Tel:(415)554-6500 Fax:(415)554-6474

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9/11/95

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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Secretary

NOTICE of REGULAR MEETING and CALENDAR

of the

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

Monday, September 11, 1995
Veterans War Memorial Building
401 Van Ness Avenue, Room 428, SF 94102

5:30 p.m.

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CITY AND COUNTY OF SAN FRANCISCO

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SMALL BUSINESS ADVISORY COMMISSION

REGULAR MEETING OF SEPTEMBER 11, 1995

5:30 p.m.

Veterans Building, 401 Van Ness Ave., Room 428

AGENDA AND ORDER OF BUSINESS

1. Call to Order

2. Roll Call

3. Public Comment

   At this time the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission **except** agenda items. With respect to agenda items, the public may address the Commission when the item is reached in the meeting and prior to the Commission's action on the item. Each member of the public may address the Commission for up to three minutes. If it is demonstrated that public comments will exceed 15 minutes the President may continue the public comment to another time during the meeting.

4. Director's Report

5. Discussion Items

   A. **Report by SBAC Liaison to the Human Rights Commission (HRC)**

      Commissioner Mar will report on her activities as the SBAC's liaison to the HRC

   B. **Presentation by the Water Department**

      A representative from the Water Department will discuss water hook up regulations and fees for new businesses and businesses installing fire protection sprinkler systems

6. Action Items

A. **July 10, 1995 SBAC Meeting Minutes**

The Commission will consider action to amend and/or approve the minutes of the July 10, 1995 SBAC meeting

B. **Appointment of New Secretary**

The Commission will act on a recommendation by the Director to appoint a new Secretary to replace Carolyn Tavares who has been reassigned within the Mayor's Office

C. **Chain Stores in Neighborhood/Commercial Districts**

The Commission will take action to decide how it wants to gather information with which to advise the Board on the subject of legislation to regulate the entry of chain stores into neighborhood/commercial districts

D. **Local Business Preference/Bidding for City Contracts**

The Commission will decide how it wants to proceed with the testimony it has received during the past months with regard to local business preference when bidding for City contracts

7. President's Report

8. Future Calendar Matters

9. Announcements

10. Adjournment

MAYOR'S OFFICE OF BUSINESS AND COMMUNITY SERVICES

CITY AND COUNTY OF SAN FRANCISCO

FRANK M. JORDAN
Mayor

LINDA D. MJELLEM
Director

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NOTICE of CHANGE in REGULAR MEETING
for
SMALL BUSINESS ADVISORY COMMISSION (SBAC)

NOTICE IS HEREBY GIVEN that the regularly scheduled meeting of the Small Business Advisory Commission for **Monday, October 9, 1995**, 5:30 p.m. in room 428 of the War Memorial/Veterans Building at 401 Van Ness, has been **RESCHEDULED** to:

Tuesday, October 10, 1995 at 5:30 p.m. in Room 213 of the Veterans War Memorial Building.

Kristen Gallaway
Secretary

Veterans Building, 401 Van Ness Avenue, Room 416, San Francisco, CA 94102 Tel: (415) 554-6490 Fax: (415) 554-6474

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#1
10/10/95

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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NOTICE of REGULAR MEETING and CALENDAR

of the

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

Tuesday, October 10, 1995
Veterans War Memorial Building
401 Van Ness Avenue, Room 213, SF 94102

5:30 p.m.

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

FRANK M. JORDAN
Mayor
LINDA D. MJELLEM
Director
CAROLYN E. TAVARES
Secretary

EN KAPLAN
sident
EPHEN CORNELL
e President

ED ATEYEH
CIA JAMES
SLEY LEONHARDT
RLENE MAR
LLEEN MEHARRY
ORGE PATTERSON
CHAEL PATTERSON
RIBAYA
RL H. WHITE

SMALL BUSINESS ADVISORY COMMISSION

REGULAR MEETING OF OCTOBER 10, 1995

5:30 p.m.

Veterans Building, 401 Van Ness Ave., Room 213

AGENDA AND ORDER OF BUSINESS

1. Call to Order

2. Roll Call

3. Public Comment

At this time the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission **except** agenda items. With respect to agenda items, the public may address the Commission when the item is reached in the meeting and prior to the Commission's action on the item. Each member of the public may address the Commission for up to three minutes. If it is demonstrated that public comments will exceed 15 minutes the President may continue the public comment to another time during the meeting.

4. Director's Report

5. Discussion Items

A. **Report by SBAC Liaison to the Human Rights Commission (HRC)**

Commissioner Mar will report on her activities as the SBAC's liaison to the HRC

6. Action Items

A. **September 11, 1995 SBAC Meeting Minutes**

The Commission will consider action to amend and/or approve the minutes of the September 11, 1995 SBAC meeting

B. **MUNI Mart Discount Savings Book**

Gordon smith of MUNI will provide the Commission with an overview of a marketing project developed for MUNI to to market MUNI through the distribution "MUNI Mart Discount Savings books" to tourists and MUNI riders. The Commission will provide MUNI with input about the effect of such a program on small businesses and consider recommendations about how to market the program to small businesses for their mutual benefit

C. **Special Hearing regarding Neighborhood/Commercial Districts and Related Survey**

The Commission will be briefed on the hearing process for its October 24 joint meeting with the Board of Supervisors' Rules Committee; and, take action to amend and/or approve a staff recommendation for a survey to gather information about the impact of the entry and the exit of chain stores in the City's neighborhood/commercial districts

7. President's Report

8. Future Calendar Matters

9. Announcements

10. Adjournment

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Special Joint

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

VEN KAPLAN
sident
EPHEN CORNELL
e President

ED ATEYEH
ICIA JAMES
SLEY LEONHARDT
RLENE MAR
LLEEN MEHARRY
ORGE PATTERSON
CHAEL PATTERSON
RIBAYA
RL H. WHITE

FRANK M. JORDAN
Mayor
LINDA D. MJELLEM
Director
CAROLYN E. TAVARES
Secretary

CALENDAR

&

NOTICE of SPECIAL JOINT MEETING

of the

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

AND THE RULES COMMITTEE

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Tuesday, October 24, 1995
Veterans War Memorial Building
401 Van Ness Avenue, Room 404, SF 94102

5:30 p.m.

Disability Access Information

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

FRANK M. JORDAN
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Secretary

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sident
EPHEN CORNELL
e President

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RL H. WHITE

JOINT MEETING

SMALL BUSINESS ADVISORY COMMISSION

&

BOARD OF SUPERVISORS' RULES COMMITTEE

OCTOBER 24, 1995

5:30 p.m.

Veterans Building, 401 Van Ness Ave., Room 404

RULES COMMITTEE MEMBERS:	SUPERVISORS SHELLEY, LEAL AND AMMIANO
SBAC COMMISSIONERS:	GWEN KAPLAN, STEPHEN CORNELL, FRED ATEYEH, TRICIA JAMES, LESLEY LEONHARDT, DARLENE MAR, COLLEEN MEHARRY, GEORGE PATTERSON, MICHAEL PATTERSON, AL RIBAYA and GEORGE WHITE
CLERK:	ROSEMARY LITTLE-HORANZY
SBAC SECRETARY:	KRISTEN GALLAWAY

AGENDA

1. Call to Order

2. Roll Call

3. Hearing to consider public input on ways to preserve the unique characteristics of San Francisco's neighborhood commercial districts (Board File 265-95-1)

4. Adjourn

City Hall, Room 156, 400 Van Ness Avenue, San Francisco, CA 94102-4603 Tel:(415)554-6500 Fax:(415)554-6474

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11/13/95

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

FRANK M. JORDAN
Mayor
LINDA D. MJELLEM
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EPHEN CORNELL
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ED ATEYEH
CIA JAMES
SLEY LEONHARDT
RLENE MAR
LLEEN MEHARRY
ORGE PATTERSON
CHAEL PATTERSON
RIBAYA
RL H. WHITE

NOTICE of REGULAR MEETING and CALENDAR

of the

SMALL BUSINESS ADVISORY COMMISSION (SBAC)

Monday, November 13, 1995
Veterans War Memorial Building
401 Van Ness Avenue, Room 428, SF 94102

5:30 p.m.

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

FRANK M. JORDAN
Mayor
LINDA D. MJELLEM
Director
CAROLYN E. TAVARES
Secretary

EN KAPLAN
ident
PHEN CORNELL
President

D ATEYEH
CIA JAMES
LEY LEONHARDT
RLENE MAR
LEEN MEHARRY
ORGE PATTERSON
HAEL PATTERSON
RIBAYA
L H. WHITE

SMALL BUSINESS ADVISORY COMMISSION

REGULAR MEETING OF NOVEMBER 13, 1995

5:30 p.m.

Veterans Building, 401 Van Ness Ave., Room 428

AGENDA AND ORDER OF BUSINESS

1. Call to Order

2. Roll Call

3. Public Comment

At this time the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission **except** agenda items. With respect to agenda items, the public may address the Commission when the item is reached in the meeting and prior to the Commission's action on the item. Each member of the public may address the Commission for up to three minutes. If it is demonstrated that public comments will exceed 15 minutes the President may continue the public comment to another time during the meeting.

4. Director's Report

5. Discussion Items

A. **Report by SBAC Liaison to the Human Rights Commission (HRC)**

Commissioner Mar will report on her activities as the SBAC's liaison to the HRC

6. Action Items

A. **October 10, 1995 SBAC Meeting Minutes**

The Commission will consider action to amend and/or approve the minutes of the October 10, 1995 SBAC meeting

B. **Special Hearing regarding Neighborhood/Commercial Districts (October 24, 1995) Meeting Minutes**

The Commission will consider action to amend and/or approve the minutes of the October 24, 1995 Special meeting of the SBAC and the Board's Rules Committee

C. **Tobacco Advertising and Promotion (Proposed Ordinance)**

The Commission will consider action to advise the Mayor and the Board of Supervisors of the potential impact on small business of proposed local legislation on Tobacco Advertising and Promotion (file 121-95-10)

D. **Preservation of the Unique Characteristics of San Francisco's Neighborhood/Commercial Districts**

The Commission will consider action to advise the Mayor and the Board of Supervisors on ways to preserve the unique character of the City's Neighborhood/Commercial Districts

E. **SBAC Report**

The Commission will consider and amend a draft of an SBAC Report designed to: 1. provide the Mayor, the Board of Supervisors and the business community with a report of the Commission's priorities and actions for the current year; 2. create a vehicle for periodic reporting to the same groups of Commission activities and issues of interest to the business community

7. President's Report

8. Future Calendar Matters

9. Announcements

10. Adjournment

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

GWEN KAPLAN
President
STEPHEN CORNELL
Vice President

FRED ATEYEH
TRICIA JAMES
LESLEY LEONHARDT
DARLENE MAR
COLLEEN MEHARRY
GEORGE PATTERSON
MICHAEL PATTERSON
AL RIBAYA
EARL H. WHITE

FRANK M. JORDAN
Mayor
LINDA D. MJELLEM
Director
CAROLYN E. TAVARES
Secretary

December 6, 1995

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NOTICE OF CANCELLED MEETING

Calender

NOTICE is hereby given that the regularly scheduled meeting of the Small Business Advisory Commission (SBAC) for Monday, December 11, 1995 at 5:30 p.m. has been cancelled.

The next regularly scheduled meeting of the SBAC will held on Monday, January 8, 1996.

Linda Mjellem
SBAC Director

City Hall, Room 156, 400 Van Ness Avenue, San Francisco, CA 94102-4603 Tel:(415)554-6500 Fax:(415)554-6474

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

Calendar

FRANK M. JORDAN
Mayor
LINDA D. MUELLEM
Director
CAROLYN E. TAVARES
Secretary

GWEN KAPLAN
President
STEPHEN CORNELL
Vice President

FRED ATEYEH
TRICIA JAMES
LESLEY LEONHARDT
DARLENE MAR
COLLEEN MEHARRY
GEORGE PATTERSON
MICHAEL PATTERSON
AL RIBAYA
EARL H. WHITE

NOTICE of CANCELLATION in REGULAR MEETING
for
SMALL BUSINESS ADVISORY COMMISSION (SBAC)

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NOTICE IS HEREBY GIVEN that the regularly scheduled meeting of the Small Business Advisory Commission for **Monday, January 8, 1996**, 5:30 p.m. in room 428 of the War Memorial/Veterans Building at 401 Van Ness, has been **Cancelled**.

Kristen Gallaway
Secretary

City Hall, Room 156, 400 Van Ness Avenue, San Francisco, CA 94102-4603 Tel:(415)554-6500 Fax:(415)554-6474

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AGENDA

SMALL BUSINESS ADVISORY COMMISSION

MONDAY, AUGUST 12, 1996, 5:00 P.M.

Veterans Building
401 Van Ness Avenue
Room 428

Commissioners: Steve Cornell (President Pro Tem), Maher Fakahauri, Kishore Kripalani, Dick Mak, Darlene Mar, Colleen Meharry, Jose Najar, George Patterson, Michael Patterson, Al Ribaya, Loretta Marie Whittle.

Administration: Barbara Kolesar

* *

ACCESSIBLE MEETING POLICY

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REGULAR CALENDAR

1. Call to Order and Roll Call.

2. Introduction of Members. (President Pro Tem Cornell).

3. Election of Commission President/Vice President.

   Action:

4. Appointment of Director/Secretary.

   Action:

5. President's Report.

6. Administrative Report. (Barbara Kolesar)

7. Consideration of the "Small Business Issues and Agenda" as outlined in the presentation to Mayor Brown on May 30, 1996.

   Action:

8. Public Comment.

9. Adjournment.

SPECIAL ORDER
5:30 P.M.

Buck Delventhal, Deputy City Attorney, will address the Commission on the Laws and Rules of Boards and Commissions.

* * * * *

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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WILLIE LEWIS BROWN, JR.
MAYOR

BARBARA KOLESAR
DIRECTOR

TEPHEN CORNELL
RESIDENT

IAHER FAKHOURI
ISHORE KRIPALANI
ICK MAK
ARLENE MAR
OLLEEN MEHARRY
OSE NAJAR
EORGE MICHAEL PATTERSON
ICHAEL CRAIG PATTERSON
L RIBAYA
ORETTA MARIE WHITTLE

August 28, 1996

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SBAC MEETING MINUTES

Monday, August 12, 1996
401 Van Ness Avenue - Room 213
San Francisco, CA 94102

CALL TO ORDER

President Pro Tem Cornell called the meeting to order at 5:20 p.m.

ROLL CALL

Commissioner Maher Fakahauri was absent. All other Commissioners were present and a quorum was reached. (Commissioner Fakahauri had to attend the opening of his new restaurant.) Since this was the first commission meeting with the newly appointed commissioners, President Pro Tem Cornell asked each commissioner to introduce themselves and give a brief background.

ELECTIONS

Commissioner Stephen Cornell was elected as President of the Commission by unanimous vote. The Commission unanimously voted to delay the election of Vice President until the September meeting.

PUBLIC COMMENT

There was no public comment at this time.

The Commission unanimously adopted the submission as a working document for consideration.

PUBLIC COMMENT

1. Scott Hauge of the Small Business Network commended the Commission on the election of President Cornell and Director Kolesar. He encouraged the Commission to be an active working body on behalf of the Small Business community.

2. Richard Gunn, President of the Small Business Network thanked the Commission for the Proclamation on behalf of his newly-born daughter. He too encouraged the Commission be an active body on behalf of the Small Business community, and offered his assistance in doing so.

DISCUSSION ITEM

The Commission discussed scheduling a one-day retreat for the purpose of determining both short-term and long-term goals to be held late September or early November.

ADJOURNMENT

The Commission adjourned at 6:50 p.m.

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AGENDA

SMALL BUSINESS ADVISORY COMMISSION

MONDAY, SEPTEMBER 9, 1996, 5:30 P.M. **Veterans Building**
401 Van Ness Avenue
Room 428

Commissioners: Steve Cornell (President), Maher Fakahauri, Kishore Kripalani, Dick Mak, Darlene Mar, Colleen Meharry, Jose Najar, George Patterson, Michael Patterson, Al Ribaya, Loretta Marie Whittle.

Barbara Kolesar, Director

* *

ACCESSIBLE MEETING POLICY

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Sunshine Ordinance Policy

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For more information on your rights under the Sunshine Ordinance (chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6075.

* * * * *

REGULAR CALENDAR

1. Call to Order and Roll Call.

2. Approval of Minutes.

   Action:

3. Election of Commission Vice President.

   Public Comment:

   Action:

4. President's Report.

5. Director's Report.

6. Consideration of Small Business Advisory Commission Retreat.

   Public Comment:

   Action:

- over -

7. **Consideration of various recommendations regarding the expenditure of funds collected from the Annual Registration Fee.**

Public Comment:

Action:

8. **Adjournment.**

* * * * *

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

STEPHEN CORNELL
PRESIDENT

MAHER FAKHOURI
KISHORE KRIPALANI
DICK MAR
DARLENE MAR
COLLEEN MEHARRY
JOSE NAJAR
GEORGE MICHAEL PATTERSON
MICHAEL CRAIG PATTERSON
AL RIBAYA
LORETTA MARIE WHITTLE

WILLIE LEWIS BROWN, JR.
MAYOR

BARBARA KOLESAR
DIRECTOR

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September 20, 1996

SCHEDULED RETREAT

The Small Business Advisory Commission is holding a retreat to discuss issues relevant to San Francisco's small business community. The retreat is schedule for:

Date:	**Monday, September 30, 1996**
Location:	**War Memorial and Performing Arts Center** **401 Van Ness Avenue, Room 207**

This is an opportunity for input from interested parties regarding small business issues and concerns. Items for discussion will include:

- **Health Coverage**
- **Permit Process**
- **Chain Store Legislation**

Other issues will be introduced for discussion. No formal action will be taken on any of the items discussed at this meeting.

25 Van Ness Avenue, Suite 700 • San Francisco, California 94102
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AGENDA

SMALL BUSINESS ADVISORY COMMISSION

MONDAY, SEPTEMBER 30, 1996

Veterans Building
401 Van Ness Avenue
Room 207

Commissioners: Steve Cornell (President), Maher Fakahouri, Kishore Kripalani, Dick Mak, Darlene Mar, Colleen Meharry, Jose Najar, George Patterson, Michael Patterson, Al Ribaya, Loretta Marie Whittle.

Barbara Kolesar, Director

* *

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* * * * *

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

STEPHEN CORNELL
PRESIDENT

MAHER FAKHOURI
KISHORE KRIPALANI
DICK MAR
DARLENE MAR
COLLEEN MEHARRY
JOSE NAJAR
GEORGE MICHAEL PATTERSON
MICHAEL CRAIG PATTERSON
AL RIBAYA
LORETTA MARIE WHITTLE

WILLIE LEWIS BROWN, JR.
MAYOR

BARBARA KOLESAR
DIRECTOR

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/96 Joint

JOINT HEARING SCHEDULED

Small Business Advisory Commission
Council of District Merchants
Small Business Network

Monday, October 21, 1996
7:00 p.m.

Northern Police Station
(Fillmore at Turk)

* *

Accessible Meeting Policy

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Accessible MUNI line is the 22-Fillmore.

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(415)252-3100 • FAX(415)252-3110 • TDD(415)252-3107

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* * * * *

AGENDA

1. Call to Order and Roll Call.

2. Approval of Minutes.

3. President's Report.

4. Director's Report.

5. Committee Reports.

6. Election of SBAC Vice-President.
   Public Comment:
   Action:

7. Priority Issues (Retreat Agenda)
   - Chain Stores
   - Community Outreach
   - Business License Fee Audit
   - Permit Process
   - Expenditure of $200,000 (Bus. Lic. Fee).
   - Chartered Commission

   Public Comment:
   Action:

8. Chain Store Legislation (Shelley)
   Public Comment:
   Action:

9. Permit Process Hearing (Katz)
   Public Comment:
   Action:

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

STEPHEN CORNELL
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DARLENE MAR
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MICHAEL CRAIG PATTERSON
AL RIBAYA
LORETTA MARIE WHITTLE

WILLIE LEWIS BROWN, JR.
MAYOR

BARBARA KOLESAR
DIRECTOR

Agenda

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SPECIAL MEETING

Small Business Advisory Commission

Board of Supervisors Chambers (Room 404)
Veterans Building
401 Van Ness Avenue

Wednesday, November 6, 1996
10:00 a.m.

== ==

1. **Call to Order and Roll Call.**

2. **File Number 121-95-8** - Amending Chapter VIII, Part 2 of the San Francisco Municipal Code (Police Code) by adding language to prohibit self-service merchandising of tobacco products except in places to which minors have no access.

   Public Comment:

   Action:

3. **Adjournment.**

25 Van Ness Avenue, Suite 700 • San Francisco, California 94102
(415)252-3100 • FAX(415)252-3110 • TDD(415)252-3107

Accessible Meeting Policy

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there is accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex.

Assisted listening devices are available for use in the Meeting Room and the Board Chamber. A device can be borrowed prior to or during a meeting. borrower identification is required and must be held by Room 308 staff.

Sunshine Ordinance Policy

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For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6075.

#####

SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

STEPHEN CORNELL
PRESIDENT

MAHER FAKHOURI
KISHORE KRIPALANI
DICK MAK
DARLENE MAR
COLLEEN MEHARRY
JOSE NAJAR
GEORGE MICHAEL PATTERSON
MICHAEL CRAIG PATTERSON
AL RIBAYA
LORETTA MARIE WHITTLE

WILLIE LEWIS BROWN, JR.
MAYOR

BARBARA KOLESAR
DIRECTOR

/96

Calender

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Small Business Advisory Commission Meeting
Wednesday, November 13, 1996
5:30 p.m.
Board of Supervisors Chambers (Room 404)
Veterans Building
401 Van Ness Avenue

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1. Call to Order and Roll Call.

2. Approval of Minutes.

3. President's Report.

4. Director's Report.

5. File Nbrs. 159-96-003, 115,96,011, 115-96-012: Neighborhood Preservation Package: Providing for a Neighborhood Commercial District Evaluation; NeighborhoodCommercial Advisory Councils; and, Pre-application Sign-posting for Commercial and Retail Uses.

   Public Comment:
   Action:

6. Recommendations on the expenditure of $200,000, reserved for the Mayor to consider for the benefit of the small business community in San Francisco.

   Public Comment:
   Action:

7. Adjournment.

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Accessible Meeting Policy

Hearings will be held at the War Memorial Building while City Hall is closed for repairs, 401 Van Ness Avenue. The Commission Room, the Committee Room (410) and the Chamber (Room 404) are wheelchair accessible. The closest accessible BART station is Civic Center, four blocks from the Veterans Building. Accessible MUNI lines serving this location are: #42 Downtown Loop and the #71 Haight/Noriega and the F Line to Market and Van Ness and the METO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.

There is accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex.

Assisted listening devices are available for use in the Meeting Room and the Board Chamber. A device can be borrowed prior to or during a meeting. borrower identification is required and must be held by Room 308 staff.

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CITY AND COUNTY OF SAN FRANCISCO

STEPHEN CORNELL
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MAHER FAKHOURI
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WILLIE LEWIS BROWN, JR.
MAYOR

BARBARA KOLESAR
DIRECTOR

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Small Business Advisory Commission Meeting

Wednesday, November 13, 1996
5:30 p.m.

Board of Supervisors Chambers (Room 404)
Veterans Building
401 Van Ness Avenue

== ==

1. Call to Order and Roll Call.

2. Approval of Minutes.

3. President's Report.

4. Director's Report.

5. File Nbrs. 159-96-003, 115,96,011, 115-96-012: Neighborhood Preservation Package: Providing for a Neighborhood Commercial District Evaluation; NeighborhoodCommercial Advisory Councils; and, Pre-application Sign-posting for Commercial and Retail Uses.

   Public Comment:
   Action:

6. Public Comment (General).

7. Adjourment.

# # # # #

25 Van Ness Avenue, Suite 700 • San Francisco, California 94102
(415)252-3100 • FAX(415)252-3110 • TDD(415)252-3107

Accessible Meeting Policy

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AGENDA

SMALL BUSINESS ADVISORY COMMISSION

MONDAY, DECEMBER 9, 1996, 5:30 P.M.

Veterans Building
401 Van Ness Avenue
Room 428

Commissioners: Steve Cornell (President), Maher Fakahouri, Kishore Kripalani, Dick Mak, Darlene Mar, Colleen Meharry, Jose Najar (Co-Vice President), George Patterson, Michael Patterson, Al Ribaya, Loretta Marie Whittle (Co-Vice President).

Barbara Kolesar, Director

* *

ACCESSIBLE MEETING POLICY

Hearings will be held at the War Memorial Building while City Hall is closed for repairs, 401 Van Ness Avenue, Room 428, Fourth Floor, San Francisco, CA. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde, and Grove Streets. Accessible MUNI Lines serving City Hall are 42 Downtown Loop, 0 San Bruno and 7 Haight/Noriega. Accessible MUNI Metro lines are the J,K,L, M and N. Accessible curb side parking has been designated at points along McAllister. American sign language interpreters and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate these individuals.

REGULAR CALENDAR

1. **Call to Order and Roll Call.**

2. **Approval of Minutes.**

3. **President's Report.**

4. **Director's Report.**

5. **Bayside Sports Bar. (Hearing to consider support for the removal of liquor license restriction.**

   Public Comment:
   Action:

6. **File Number 127-96-4. (Garment Manufacturers' Tax Credit). Hearing to consider support for legislation to grant a tax credit, not to exceed $30,000, against the payroll expense tax and the business tax on gross receipts, to garment manufacturers with gross receipts of not more than $5 million that invest in technical equipment, work reorganization, or employee training, as specified, operative January 1, 1997, and expiring December 31, 2001. (Supervisor Mabel Teng)**

   Public Comment:
   Action:

7. **File Number 159-96-003. (Neighborhood Commercial District Evaluations). Report of findings by Commissioner Michael Patterson.**

   Public Comment:
   Action:

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

401 Van Ness Ave - Room 336, San Francisco, CA 94102 (415) 554-6249 Fax (415) 554-7122

Stephen Cornell, President
Jose Najar, Vice President
Loretta Marie Whittle, Vice President

Willie Lewis Brown, Jr., Mayor
Barbara Kolesar, Director

Maher Fakhouri
Kishore Kripalani
Dick Mak
Darlene Mar
Colleen Meharry
George Patterson
Michael Patterson
Al Ribaya

Hearing Scheduled
Monday, January 13, 1996
5:30 p.m.
401 Van Ness Ave - Room 428
San Francisco, CA 94102

AGENDA

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Call to Order and Roll Call:

Approval of Minutes:

President's Report:

Director's Report:

Commissioners' Reports:

1. Presentation on the "School to Career Program" offered by the San Francisco Unified School District. (Larry Del Carlo, Director of Business and Community Development).

   Public Comment:
   Action:

2. Briefing on Welfare Reform, Michael Wald, Director, Department of Social Services.

Public Comment:
Action:

3. **Briefing on the "Bad Check Restitution Program", Mr. Jeff Wong, District Attorney's Office.**

Public Comment:
Action:

General Public Comment:

Adjournment.

Accessible Meeting Policy

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NOTICE OF CANCELLATION

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SMALL BUSINESS ADVISORY COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

COMMISSION MEETING
ON
MONDAY,
FEBRUARY 10, 1997

NOTICE IS HEREBY GIVEN that the Regular Meeting of the San Francisco Small Business Advisory Commission for Monday, February 10, 1997, has been canceled. The next Commission Meeting will be announced.

Barbara Kolesar
Director

Small Business Advisory Commission Roster

President	Stephen Cornell
V. President	Lorretta Marie Whittle
V. President	Jose Najar
Commissioner	George Patterson
Commissioner	Maher Fakhouri
Commissioner	Dick Mak
Commissioner	Colleen Meharry
Commissioner	Darlene Mar
Commissioner	Kishore Kripalani
Commissioner	Al Ribaya
Commissioner	Michael Patterson

Barbara Kolesar, Director

SMALL BUSINESS ADVISORY COMMMISSION
Monday, March 10, 1997
5:30 p.m.
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

/97

AGENDA

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Call to Order and Roll Call:

Approval of Minutes:

President's Report:

Director's Report:

Commissioners' Reports:

1. **File Nbr. 127-96-10 - (License Fees) AMENDING PART III OF THE SAN FRANCISCO MUNICIPAL CODE (REVENUE AND FINANCING) BY AMENDING SECTIONS 35, 120, 248, 249.1, 249.7, AND 249.13 RELATING TO FEES FOR LICENSES OR PERMITS FOR INSPECTIONS BY THE DEPARTMENT OF PUBLIC HEALTH. This amendment will be heard with File Nbr. 118-96-8.**

   PUBLIC COMMENT:
   ACTION:

2. **File Nbr. 118-96-8 - (License Fees) - AMENDING PART II OF THE SAN FRANCISCO MUNICIPAL CODE (HEALTH CODE) BY AMENDING SECTIONS 258,451, AND 609 RELATING TO LICENSE AND REINSPECTION FEES FOR THE DEPARTMENT OF PUBLIC HEALTH. This amendment will be heard with File Nbr. 127-96-10.**

   PUBLIC COMMENT:
   ACTION:

3. **File Nbr. 118-97-002. (Community-Quality Enterprises) - ORDINANCE AMENDING HEALTH CODE BY ADDING SECTIONS 470 THROUGH 470.11 AND AMENDING PART III OF THE MUNICIPAL CODE BY ADDING SECTIONS 178 AND 249.16 TO CREATE A PERMIT PROCEDURE REQUIRING THE DEPARTMENT OF PUBLIC HEALTH TO REGULATE COMMUNITY-QUALITY ENTERPRISES, INCLUDING FOOD PRODUCT AND MARKETING ESTABLISHMENTS AND BARS, TO ENSURE THAT THESE ENTERPRISES COMPLY WITH**

COMMUNITY-QUALITY PERFORMANCE STANDARDS AND DO NOT CAUSE, ENGAGE IN, OR CONTRIBUTE TO NUISANCE ACTIVITY IN THE COMMUNITY, AND TO AUTHORIZE THE DIRECTOR OF PUBLIC HEALTH TO SUSPEND, REVOKE OR IMPOSE CONDITIONS OF OPERATION FOR VIOLATIONS OF COMMUNITY-QUALITY PERFORMANCE. (Leal and Kaufman introduced).

PUBLIC COMMENT:
ACTION:

4. File Nbr. 97-97-6 - AMENDING THE SAN FRANCISCO ADMINISTRATIVE CODE BY REPEALING SECTION 15.7 THEREOF, WHICH REQUIRES PLANNING COMMISSION OR HEALTH COMMISSION APPROVAL FOR THE LOCATION OR RELOCATION OF MENTAL HEALTH AND SUBSTANCE ABUSE FACILITIES THAT ARE A PART OF THE COMMUNITY MENTAL HEALTH AND SUBSTANCE ABUSE PLANS.

   THE FOLLOWING TWO ITEMS WERE CONTINUED TO THIS CALENDAR FROM THE JOINT HEARING WITH THE PLANNING COMMISSION HEAD ON FEBRUARY 27, 1997.

5. 96.587T 9 - NEIGHBORHOOD NOTICE FOR PERMIT APPLICATIONS FOR CONSTRUCTION, DEMOLITION, AND CHANGE OF USE IN NEIGHBORHOOD COMMERCIAL DISTRICTS. (These amendments will be considered with those described under Case No. 96-640T).

   PUBLIC COMMENT:
   ACTION:

6. 96.640T - PRE-APPLICATION SIGN POSTING FOR NEIGHBORHOOD COMMERCIAL PROPOSALS. (These amendments will be considered with those described under Case No. 96-587T 9).

   PUBLIC COMMENT:
   ACTION:

7. GENERAL PUBLIC COMMENT.

8. ADJOURNMENT.

#####

SMALL BUSINESS ADVISORY COMMMISSION
Monday, March 10, 1997
5:30 p.m.
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

AGENDA

* AMENDED

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Call to Order and Roll Call:
Approval of Minutes:
President's Report:
Director's Report:
Commissioners' Reports:

1. File Nbr. 127-96-10 - (License Fees) AMENDING PART III OF THE SAN FRANCISCO MUNICIPAL CODE (REVENUE AND FINANCING) BY AMENDING SECTIONS 35, 120, 248, 249.1, 249.7, AND 249.13 RELATING TO FEES FOR LICENSES OR PERMITS FOR INSPECTIONS BY THE DEPARTMENT OF PUBLIC HEALTH. This amendment will be heard with File Nbr. 118-96-8.
   PUBLIC COMMENT:
   ACTION:

2. File Nbr. 118-96-8 - (License Fees) - AMENDING PART II OF THE SAN FRANCISCO MUNICIPAL CODE (HEALTH CODE) BY AMENDING SECTIONS 258,451, AND 609 RELATING TO LICENSE AND REINSPECTION FEES FOR THE DEPARTMENT OF PUBLIC HEALTH. This amendment will be heard with File Nbr. 127-96-10.
   PUBLIC COMMENT:
   ACTION:

3. File Nbr. 97-97-6 - AMENDING THE SAN FRANCISCO ADMINISTRATIVE CODE BY REPEALING SECTION 15.7 THEREOF, WHICH REQUIRES PLANNING COMMISSION OR HEALTH COMMISSION APPROVAL FOR THE LOCATION OR RELOCATION OF MENTAL HEALTH AND SUBSTANCE ABUSE FACILITIES THAT ARE A PART OF THE COMMUNITY MENTAL HEALTH AND SUBSTANCE ABUSE PLANS.

4. File Nbr. 118-97-002. (Community-Quality Enterprises) - ORDINANCE AMENDING HEALTH CODE BY ADDING SECTIONS 470 THROUGH 470.11 AND AMENDING PART III OF THE MUNICIPAL CODE BY ADDING SECTIONS 178 AND 249.16 TO CREATE A PERMIT PROCE-

DURE REQUIRING THE DEPARTMENT OF PUBLIC HEALTH TO REGULATE COMMUNITY-QUALITY ENTERPRISES, INCLUDING FOOD PRODUCT AND MARKETING ESTABLISHMENTS AND BARS, TO ENSURE THAT THESE ENTERPRISES COMPLY WITH COMMUNITY-QUALITY PERFORMANCE STANDARDS AND DO NOT CAUSE, ENGAGE IN, OR CONTRIBUTE TO NUISANCE ACTIVITY IN THE COMMUNITY, AND TO AUTHORIZE THE DIRECTOR OF PUBLIC HEALTH TO SUSPEND, REVOKE OR IMPOSE CONDITIONS OF OPERATION FOR VIOLATIONS OF COMMUNITY-QUALITY PERFORMANCE. (Leal and Kaufman introduced).

PUBLIC COMMENT:
ACTION:

THE FOLLOWING TWO ITEMS WERE CONTINUED TO THIS CALENDAR FROM THE JOINT HEARING WITH THE PLANNING COMMISSION HEAD ON FEBRUARY 27, 1997.

5. 96.587T 9 - NEIGHBORHOOD NOTICE FOR PERMIT APPLICATIONS FOR CONSTRUCTION, DEMOLITION, AND CHANGE OF USE IN NEIGHBORHOOD COMMERCIAL DISTRICTS. (These amendments will be considered with those described under Case No. 96-640T).

   PUBLIC COMMENT:
   ACTION:

6. 96.640T - PRE-APPLICATION SIGN POSTING FOR NEIGHBORHOOD COMMERCIAL PROPOSALS. (These amendments will be considered with those described under Case No. 96-587T 9).

   PUBLIC COMMENT:
   ACTION:

7. File Nbr. 115-96-14 - ORDINANCE AMENDING THE SAN FRANCISCO CITY PLANNNG CODE TO EXEMPT QUALIFYING PHARMACIES FROM THE RESTRICTION ON THE HOURS OF OPERATION THAT APPLIES TO BUSINESSES IN THE NEIGHBORHOOD COMMERCIAL AND CHINATOWN MIXED USE ZONING DISTRICTS. (Planning Department Case No. 97.031ET).

8. GENERAL PUBLIC COMMENT.
9. ADJOURNMENT.

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SMALL BUSINESS ADVISORY COMMMISSION
Monday, March 10, 1997
5:30 p.m.
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

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AGENDA

Call to Order and Roll Call:

Approval of Minutes:

President's Report:

Director's Report:

Commissioners' Reports:

1. File Nbr. 127-96-10 - (License Fees) AMENDING PART III OF THE SAN FRANCISCO MUNICIPAL CODE (REVENUE AND FINANCING) BY AMENDING SECTIONS 35, 120, 248, 249.1, 249.7, AND 249.13 RELATING TO FEES FOR LICENSES OR PERMITS FOR INSPECTIONS BY THE DEPARTMENT OF PUBLIC HEALTH. This amendment will be heard with File Nbr. 118-96-8.

   PUBLIC COMMENT:
   ACTION:

2. File Nbr. 118-96-8 - (License Fees) - AMENDING PART II OF THE SAN FRANCISCO MUNICIPAL CODE (HEALTH CODE) BY AMENDING SECTIONS 258,451, AND 609 RELATING TO LICENSE AND REINSPECTION FEES FOR THE DEPARTMENT OF PUBLIC HEALTH. This amendment will be heard with File Nbr. 127-96-10.

   PUBLIC COMMENT:
   ACTION:

3. File Nbr. 118-97-002. (Community-Quality Enterprises) - ORDINANCE AMENDING HEALTH CODE BY ADDING SECTIONS 470 THROUGH 470.11 AND AMENDING PART III OF THE MUNICIPAL CODE BY ADDING SECTIONS 178 AND 249.16 TO CREATE A PERMIT PROCEDURE REQUIRING THE DEPARTMENT OF PUBLIC HEALTH TO REGULATE COMMUNITY-QUALITY ENTERPRISES, INCLUDING FOOD PRODUCT AND MARKETING ESTABLISHMENTS AND BARS, TO ENSURE THAT THESE ENTERPRISES COMPLY WITH

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PUBLIC COMMENT:
ACTION:

4. File Nbr. 97-97-6 - AMENDING THE SAN FRANCISCO ADMINISTRATIVE CODE BY REPEALING SECTION 15.7 THEREOF, WHICH REQUIRES PLANNING COMMISSION OR HEALTH COMMISSION APPROVAL FOR THE LOCATION OR RELOCATION OF MENTAL HEALTH AND SUBSTANCE ABUSE FACILITIES THAT ARE A PART OF THE COMMUNITY MENTAL HEALTH AND SUBSTANCE ABUSE PLANS.

   THE FOLLOWING TWO ITEMS WERE CONTINUED TO THIS CALENDAR FROM THE JOINT HEARING WITH THE PLANNING COMMISSION HEAD ON FEBRUARY 27, 1997.

5. 96.587T 9 - NEIGHBORHOOD NOTICE FOR PERMIT APPLICATIONS FOR CONSTRUCTION, DEMOLITION, AND CHANGE OF USE IN NEIGHBORHOOD COMMERCIAL DISTRICTS. (These amendments will be considered with those described under Case No. 96-640T).

   PUBLIC COMMENT:
   ACTION:

6. 96.640T - PRE-APPLICATION SIGN POSTING FOR NEIGHBORHOOD COMMERCIAL PROPOSALS. (These amendments will be considered with those described under Case No. 96-587T 9).

   PUBLIC COMMENT:
   ACTION:

7. GENERAL PUBLIC COMMENT.

8. ADJOURNMENT.

#####

AGENDA
SMALL BUSINESS ADVISORY COMMISSION
401 Van Ness - Room 428
San Francisco, CA 94102

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April 14, 1997
5:30 p.m.

Commissioners: President Cornell, Vice President Whittle, Vice President Najar, Fakhouri, Kripalani, Mak, Mar, Meharry, George Patterson Michael Patterson, Ribaya.

Call to Order and Roll Call:
Approval of Minutes:
President's Report:
Commissioners' Report:
Director's Report:

1. Introduction of Supervisor Gavin Newsom - Supervisor Newsom will highlight his agenda, particularly relevant to small business issues.

   Public Comment:
   Action:

2. File Nbr. 124-97-3. - (Bicycle Racks - Sidewalks - Ordinance that amends the Traffic Code by adding Section 219.3 to authorize the Department of Parking and Traffic to install or grant permits to install bicycle racks on sidewalks.

   (Supervisor Katz introduced)

   Public Comment:
   Action:

3. General Public Comment: An opportunity for members of the public to address the Commission on items of interest that are within the subject matter jurisdiction of the Commission.

   Members of the public may address the Commission for up to three minutes.

Disability Access

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SMALL BUSINESS ADVISORY COMMISSION
City and County of San Francisco
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

/97 Minutes of the April 14, 1997 Meeting.

Members Present:
Commissioners: Cornell , Mar, Meharry, Najar, G. Patterson, M. Patterson, Ribaya, Whittle.

Members Absent:
Commissioners: Fakhouri, Kripalani, Mak.

Call to Order:
The hearing was called to order at 5:40 p.m.

Minutes:
the minutes of the February 27, 1997 Small Business Advisory Commission were unanimously approved.

Item 1. Newly appointed Supervisor Gavin Newsom was invited to address the Commission to highlight his agenda, particularly relevant to the small business community.

Supervisor Newsom is working to form a Task Force at the local level (modeled after the National Performance Review Panel) for the purpose of working with departments towards more efficiency Some of the issues will include a more service-oriented government, a more responsive government.

Supervisor Newsom also is working with the Tax Collector and Budget Analyst Harvey Rose to work on a program to capture uncollected fees due various departments.

The moratorium on coffee houses in various areas of the city is something the supervisor does not support He was the only supervisor rejecting the idea, stating that the free market system is the way to clear neighborhoods of unwanted businesses.

Newsom also spoke of the need for the Commission to be more involved in the process. There is no issue too small for the small business community, lead by the Commission to be involved.

Commission Mar requested a monthly update from Supervisor Newsom's office on the work of the Task Force, once it is formed.

Item 2. (File Nbr. 124-97-3. (Bicycle Racks - Sidewalks - Ordinance that amends the Traffic Code by adding Section 219.3 to authorize the Department of Parking and Traffic to install or grant permits to install bicycle racks on sidewalks.

Rachel Arnstine, Aide to Supervisor Leslie Katz presented the item, which would allow for the installation of bicycle racks in front of businesses - at the behest of the businesses only. The Department of Parking and Traffic has a $150,000 grant to pay for the installation of the racks. The legislation would provide for the following:

- Issuance of Permits by DPT at the owner's request.
- Placement of Bicycle rack by DPT.
- Design of Bicycle Rack - inverted "U" rail rack or the ribbon rack consistent with the guidelines adopted by the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT), unless a different type is approved by the Executive Director.
- Installation of Bicycle Racks - Not to occupy more than 10% of the area of the sidewalk fronting the property or more than 25 percent of the width of the area of the sidewalk.
- Bicycle Racks at Transit Sites - The Executive Director of DPT would determine the placement of any bicycle rack at the entrance to a BART station and within a bus stop zone utilized by MUNI and Golden Gate Transit.
- Department of Public Works - Coordination. DPW would be notified of the site prior to a permit being issued in order for the Department to review the request
- Appeal of Permit - Must be signed by the owner or his authorized agent.
- Indemnification. The City and County of San Francisco would agree to indemnify and hold harmless any owner of property who is granted permission pursuant to this ordinance to place or install a bicycle rack or bicycle locker from any damage, injury or liability, except where resulting from the sole negligence of the property owner, caused by reason of the installation, presence, or maintenance of the bicycle rack or bicycle locker in the sidewalk.

Presentations were also given by two representatives from the Department of Parking and Traffic: Adam Gubser gave a program history, and Manito Velasco, Program Engineer, described the installation process. The cost per bike is $75.00 and there are two bikes per rack. The Department reps also told the Commission that there is an existing ordinance requiring bike racks in City-owned parking lots.

ACTION: Approval of the Item was moved by Commissioner Michael Patterson and seconded by Commissioner Meharry. Recommendation to support was unanimously approved by the Commission.

Public Comment: Two supporters of the bike racks testified in favor of the ordinance.

President's Report: President Cornell reviewed upcoming issues that are likely to be before the Commission. (See Attached).

Director's Report: Director Kolesar reported on the items that the Commission had previously acted upon. (See Attached).

Commissioners' Reports:

Commissioner Michael Patterson - meets with Supervisor Kaufman each month. They discuss pending legislation and ways in which the SBAC can become more involved in the process - particularly at the front-end of the formulation of legislation relative to small business issues

Commissioner Ribaya - Had a meeting with Supervisor Katz the following day.

Commissioner George Patterson - Met with Supervisor Leal to discuss various fees.

Commissioner Whittle - has a call in to Supervisor Ammiano to set up an appointment.

Commissioner Mar - Had a meeting scheduled with Supervisor Medina which was canceled. It is in the process of being rescheduled.

Commissioner Najar - Had nothing to report.

Commissioner Meharry - Is setting up an appointment with Supervisor Yee.

ACTION: The Commission adjourned at 7:50 p.m.

# # # # #

AGENDA

SMALL BUSINESS ADVISORY COMMISSION

401 Van Ness Avenue - Room 428
San Francisco, CA 94102

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JUN 02 1997

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June 9, 1997
5:30 p.m.

Commissioners: President Cornell, Vice President Whittle, Vice President Najar, Fakhouri, Kripalani, Mak, Mar, Meharry, George Patterson Michael Patterson, Ribaya.

Call To Order And Roll Call:
Approval Of Minutes:
President's Report.
Commissioners' Report:
Director's Report:

1. **STREET NAME CHANGES.** (Supervisor Gavin Newsom) In the form of a Charter Amendment - The proposal would require voter approval for street name changes.

   Public Comment:
   Action:

2. **EXCESS PENALTY FOR FAILURE TO FILE SAN FRANCISCO GROSS RECEIPTS OR PAYROLL TAXES FORMS.** Hearing to recommend that the law be amended so that there is a one time small business penalty and interest wavier if the tax is below the small business exemption.

   Public Comment:
   Action:

3. **BANK CLOSURE HEARING.** (Supervisor Bierman) The Supervisor requested that the Small Business Advisory Commission hold a hearing on the impact of bank closures on the neighborhoods.

   Public Comment:
   Action:

4. **Adjournment.**

Disability Access

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97

SMALL BUSINESS ADVISORY COMMISSION
CITY and COUNTY OF SAN FRANCISCO
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

Minutes from the June 9, 1997 Meeting.

Members Present:
Commissioners: Cornell, Kripalani, Mar, Michael Patterson, Ribaya, Whittle.

Members Absent:
Commissioners: Fakhouri, Mak, Meharry, Najar, George Patterson.

Call to Order:
The Commission Hearing was called to order at 5:45 p.m.

Approval of Minutes:
Minutes unanimously approved.

Item One: Street Name Change Charter Amendment. Supervisor Gavin Newsom introduced the Charter Amendment to the Commission which would require that the Board of Supervisors submit any proposal to change the name of a street to the voters. If a majority of voters voting upon such a proposal approve the street name change, then the Board of Supervisors shall within 90 days of such approval take such actions within their powers as shall be necessary to change the name of the street.

Commission Action:
The Commission unanimously supported the Charter Amendment, suggesting language which would require that a person be deceased for a minimum of five years prior to the City considering a name change in his/her honor. (See letter).

Item Two: Excess penalty for failure to file San Francisco Gross receipts or Payroll Taxes. The hearing was to consider recommending that the law be amended so that there is a one-time small business penalty and interest wavier if the tax is below the small business exemption.

Commission Action:
The Commission requested that a subsequent hearing be held to address this issue, including a representative from the Tax Collector's Office.

Item Three: Bank Closure Hearing. Supervisor Sue Bierman requested that the Commission hold a hearing on this issue.

Commission Action:
The Commission requested that a letter be sent from the Mayor to Wells Fargo requesting the reconsideration of the closure of its Haight St. Branch. (See letter).

Commissioners' Report:
Commissioner Michael Patterson: Spoke with Supervisor Barbara Kaufman about the Card Check Program. She informed the Commissioner that the City Attorney is working on language for Supervisor Ammiano's proposal.

Various other Commissioners have meetings set for future dates, or had nothing to report.

Adjournment:
The Commission adjourned at 7:50 p.m.

# # # # #

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AGENDA

SMALL BUSINESS ADVISORY COMMISSION

401 Van Ness Avenue - Room 428
San Francisco, CA 94102

July 14, 1997
5:30 p.m.

Commissioners: **President Cornell, Vice President Whittle, Vice President Najar, Fakhouri, Kripalani, Mak, Mar, Meharry, George Patterson Michael Patterson, Ribaya.**

Call to Order and Roll Call:
Approval of Minutes:

1. **Bad Check Restitution Program. (District Attorney's Office)**
   Public Comment:
   Action:

2. **Hearing regarding penalties for failure to file S.F. Gross Receipts or Payroll Taxes. (Tax Collector)**
   Public Comment:
   Action:

(Items 3,4 & 5 will be heard together.)

3. **Resolutions urging the establishing a "Proudly made in San Francisco" label to be placed on items manufactured in San Francisco and urging the San Francisco Art Commission to sponsor a contest for the creation of a "Made in San Francisco" label. (Supervisor Mabel Teng)**

Accompanying Resolution

4. *Urging the Airport Commission to consider the adoption of a policy* to require, where appropriate, the sale of items manufactured in San Francisco, in airport renewal concession contracts and future airport concession contracts, and directing the clerk of the Board to transmit a copy of this resolution to the Airport Commission for its consideration. (Supervisor Mabel Teng)

(Accompanying Resolution)

5. Urging the San Francisco Port Commission to consider the adoption of a policy to require, where appropriate, the sale of items manufactured in San Francisco in port renewal concession contracts and future Port concession contracts and directing the Clerk of the board to transmit a copy of the resolution to the San Francisco Port Commission for its consideration. (Supervisor Mabel Teng)

6. General Public Comment.

President's Report:
Commissioners' Reports:
Adjournment.

Disability Access

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MAYOR'S OFFICE OF ECONOMIC DEVELOPMENT
SMALL BUSINESS ADVISORY COMMISSION

WILLIE LEWIS BROWN, JR., MAYOR
BARBARA KOLESAR, DIRECTOR

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CANCELLATION NOTICE OF THE REGULAR MEETING

FOR

Small Business Advisory Commission (SBAC)

NOTICE IS HEREBY GIVEN that the regularly scheduled meeting of the Small Business Advisory Commission for Monday, August 11, 1997, 5:30 p.m. in Room 428 of the War Memorial/Veterans Building at 401 Van Ness has been Canceled.

Barbara Kolesar
Director

401 VAN NESS AVENUE, ROOM 339, SAN FRANCISCO, CA 94102
(415) 554-6249 VOICE (415) 554-6018 FAX
barbara_kolesar@ci.sf.ca.us

SMALL BUSINESS ADVISORY COMMISSION

Monday, September 8, 1997
5:30 p.m.
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

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AGENDA

Call to Order and Roll Call:
Approval of Minutes:

1. **Draft of the Small Business Advisory Commission's Year-End Report. (President Cornell).**

   Public Comment:
   Action:

2. **Proposed expenditure of revenues resulting from the annual registration fees exceeding $8.5 million (FY 1996-97 and FY 1997-98).**

   (President Cornell).

   Public Comment:
   Action:

3. **Proposed legislation authorizing the Department of Public Health to collect fees for the administration of Unified Program Elements, and eliminating requirements to obtain acutely hazardous materials permits, and conforming to State laws regulating hazardous waste and authorizing the Department of Public Health to collect fees from generators and certain treaters of hazardous waste.**

   (Department of Public Health)

   Public Comment:
   Action:

4. **President's Report:**
   Director's Report:
   Commissioners' Reports:

5. **Adjournment.**

Disability Access

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SPECIAL HEARING NOTICE

SMALL BUSINESS ADVISORY COMMISSION

Monday
September 29, 1997 - 9:00 a.m.

401 Van Ness Avenue
Room 428
San Francisco, CA 94102

== ==

1. File 121-97-6 (Alcohol Consumption) Ordinance amending Police Code, to exempt from prohibition the consumption of alcohol at prescribed areas and times for which permission has been granted by the Department of Public Works pursuant to Article 5.2 of the Public Works code, as set forth herein and urging other official action in connection therewith. (Supervisors Newsom (Author), Kaufman, Median, Teng, Ammiano, Bierman). (Amends Section 21.)

Disability Access

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RE-SCHEDULED SMALL BUSINESS ADVISORY COMMISSION

Wednesday, October 15, 1997
5:30 P.M.
401 Van Ness Avenue, Room 404
San Francisco, CA 94102
(415) 554-6969

AGENDA

1. Call to Order and Roll Call.

2. Approval of Minutes.

3. Item No. 1 -- Amending the San Francisco Municipal Code Part I (Administrative Code) by adding Chapter 79, "Pre-Approval Notice for certain City Projects," requiring that all City departments, officers, boards and commissions provide public notice of proposed City projects, as defined, that involve new construction, a change in use, or significant expansion of an existing use. (Supervisor Yee).

   Public Comment:
   Action:

4. Item No. 2 -- Amending Part II, Chapter 5 (Health Code Articles 21 and 22) of the San Francisco Municipal Code to conform Hazardous Materials and Hazardous Waste Regulation to Federal and State Laws regulating the handling of Hazardous Materials and Hazardous Waste by adding, deleting and renumbering relative sections to the designate of the Department of Public Health as the certified unified program agency for San Francisco (DPH, Sue Cone).

   Public Comment:
   Action:

5. Item No. 3 -- Consideration of a proposal to encourage Citywide community support for the Arts and Small Business (Palace of Fine Arts League, Inc).

   Public Comment:
   Action:

6. Item No. 4 -- Year End Report

   Public Comment:
   Action:

7. President's Report:
   Director's Report:
   Commissioners' Report:

6:30 P.M. - SPECIAL ORDER

ADDITION TO AGENDA

File No. 121-95-10 (Tobacco Advertising and Promotion)

Amending Chapter VIII, Part 2 of the San Francisco Municipal Code (Police Code) by adding Section 674, to prohibit the outdoor advertising and promotion of cigarettes and other tobacco products in publicly visible locations near schools, parks, playgrounds and recreation centers or facilities (Supervisor Newsom).

8. Adjournment.

NOTE: Due to the observation of the Columbus Day Holiday, this meeting has been rescheduled from the normal meeting day, the 2nd Monday of each month, to Wednesday, October 15, 1997. Please also note that the meeting room is moved to Room 404.

# # # # #

Disability Access

Accessible seating for persons with disabilities (including those using wheelchairs) are available. The closest accessible BART Station is the Civic Center Station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI Lines serving the Veterans Building are #42 Downtown Loop; and the #71 Haight/Noriega; and the F Line to Market and Van Ness; and the Metro Stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking is available in the vicinity of the Veteran's Building adjacent to Davies Hall and the War Memorial Complex. American sign language interpreters and/or a sound enhancement system will be available upon request by contacting Milton Edeline at 558-6410, at lease 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate attendees at public meetings, we are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate.

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Small Business Advisory Commission
City and County of San Francisco
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

97

Minutes from the October 15, 1997 hearing.

Members Present:
Commissioners: Cornell, Fakhouri, Mar, meharry, Najar, G. Patterson, Dibaya, Whittle.

Members Absent:
Commissioners: Kripalani, Mak, M. Patterson

Call to Order:
Commission Hearing was called to order at 5:38 p.m.

Approval of Minutes:
Minutes unanimously approved.

Item 1: Amending the San Francisco Municipal Code Part I (Administrative code) by adding Chapter 79, "Pre-Approval Notice for certain City Projects, "requiring that all City departments, officers, boards and commissions provide public notice of proposed City projects, as defined, that involved new construction, a change in use, or significant expansion of an existing use. (Supervisor Yee).

Action: The Item was moved by Commission Meharry and seconded by Commission Najar.

Vote: The Commission unanimously voted to endorse the legislation, with suggestions. SBAC would support a monitoring system, and would support to a sign posting and mail advice.

Item 2: Amending Part II, Chaptor 5 (Health Code Articles 21 and 22) of the San Francisco Municipal Code to conform Hazardous Materials and Hazardous Waste Regulation to Federal and State Laws regulating the handling of Hazardous Materials and Hazardous Waste by adding, deleting and renumbering relative sections to the designate of the Department of Public Health as the certified unified program agency for San Francisco (DPH, Sue Cone).

Mr. Ben Gale from DPH presented the specifics of the legislation. Noting that mostly print shops, hardware stores, dry cleaning stores would be impacted by the change in collections, some fees will actually decrease.

Action: The Item was moved by Commissioner George Patterson and seconded by Commission Fakhouri.

Vote: The Commission unanimously voted to endorse.

Item 3. Consideration of a proposal to encourage Citywide community support for the Arts and Small Business through a kiosk system. (Palace of Fine Arts League, Inc.)

Under the Strategic Alliance outdoor kiosks accommodating the display of Competitive Poster Art would be emplaced in Expanded Areas of San Francisco, excluded from the scope of existing bilateral contractual arrangements by and between the City and JCDecaux. Such kiosks would contain a "Crown Area", a "Poster Area", Printwork Areas, and a "Pedestal Area." Program would be implemented under the direction of the Strategic Alliance, with collaboration of Neighborhood Associations.

Action: The Item was moved by Commissioner Meharry and seconded by Commission George Patterson.

Vote: The Commission unanimously voted to endorse.

SPECIAL ORDER ITEM

Item 4. File Nbr. 121-95-10. 9 (Tobacco Advertising and Promotion). Amending Chapter VIII, Part 2 of the San Francisco Municipal Code (Police Code) by adding Section 674 Thereto, to prohibit the outdoor advertising and promotion of cigarettes and other tobacco products in publicly visible locations near schools, parks, playgrounds and recreation centers or facilities.

Action: A move to support the item was advanced by Commissioner George Patterson with a second by Commissioner Najar.

Vote to Support: Commissioners: Cornell, Najar, G. Patterson, Whittle.
Vote to Oppose: Commissioners: Fakhouri, Mar, Meharry, Ribaya.

Commissioners' Reports:

Commissioner Jose Najar gave an update on his meeting with Supervisor Katz about the Interactive Media Conference scheduled for February 27, 1998.

Commissioner Whittle reported on her meeting with Supervisor Brown and the Police Department regarding the 3rd Street Corridor and its need to curb the sale of liquor on the 3rd Street Corridor. The Police Department is doing their job, however the judges that hear the cases are not.

Commissioner George Patterson reported that Bevan Dufty is scheduled to meet with the Council of District Merchants on October 20 regarding the "Great Sweep" scheduled for November 8th.

The Commission adjourned at 7:13 p.m.

#####

SMALL BUSINESS ADVISORY COMMISSION
Monday, November 10, 1997
5:30 p.m.
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

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AGENDA

Call to Order and Roll Call:
Approval Of Minutes:

1. **Mr. Kofi Bonner, Chief Economic Policy Advisor, Mayor's Office. Introduction and overview of his Economic Development policies for the Mayor's Office.**

2. **File No. 97-97-62, San Francisco Employee Signature Authorization Ordinance. Amending Chapter 23 of the San Francisco Municipal Code (Administrative Code) by adding Article VII to Chapter 23 thereto, requiring certain labor representation procedures in hotel or restaurant development projects in which the City has a proprietary interest. (Supervisor Katz)**

   Public Comment:
   Action:

3. **General Public Comment:**

4. **President's Report:**
   Director's Report:
   Commissioner's Report:

5. **Adjournment.**

Disability Access

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Small Business Advisory Commission
City and County of San Francisco
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

Minutes from the November 10, 1997 hearing.

Members Present:
Commissioners: Cornell, Kripalani, Mar, Meharry, M. Patterson, Ribaya, Whittle.

Members Absent:
Commissioners: Fakhouri, Mak, G. Patterson

Call to Order:
Commission hearing was called to order at 5:38 p.m.

Approval of Minutes:
Minutes unanimously approved.

Item 1: Mr. Kofi Bonner, Chief Economic Policy Advisory for the Mayor briefly outlined his agenda for the Mayor's Office of Economic Development, with a strong emphasis on the health and vitality of the Small Business Community.

Item 2: File No. 97-97-62. San Francisco Employee Signature Authorization Ordinance. Amending chapter 23 of the San Francisco Municipal Code (Administrative Code) by adding Article VII to Chapter 23 thereto, requiring certain labor representation procedures in hotel or restaurant development projects in which the City has a proprietary interest. (Supervisor Katz).

Supervisor Katz presented her legislation which grandfathers in every existing business. Katz did allude to the fact that larger number of required employees will be entertained. The purpose is to guarantee a smooth transition.

Commissioner Meharry mentioned the tact that 52% of her business is labor costs, because of unionization. The Commissioner believes no money will be saved by using this process of unionization.

Non-union restaurants are much easier to sell in the Commissioner's view.

The Deputy City Attorney, John Holtzman, testified that the current draft did not cover Redevelopment properties.

Ken Cleaveland, BOMA Director, testified that the right to vote is being taken away.

Kathleen Harrington, Golden Gate Restaurant testified that the city does not have jurisdiction to pass such legislation. She believes it will be challenged in court and the city will not win.

Jolyn Lockley testified that she brings in the top of the line managers and employees for up scale restaurants in which she is involved with. In her view, chefs will not work in a union restaurant. It compromises the food, and everything associated with the restaurant. She believes standards are lowered.

Marv Warren, Council of District Merchants testified that Sears and Penny's are gone because of unions. There used to be forty or more hardware stores in the City, now there are three.

Breweries, Pabst and Hamms, as well as, Fosters Restaurants are no longer in the City because of unionization according to Mr. Warren.

Action: A motion not to support was moved by Commissioner Meharry and seconded by Commissioner Whittle.

Commission Vote:

To deny support: Commissioners Cornell, Kripalani, Mar, Meharry, Najar, Ribaya, Whittle.

To support: Commissioner Michael Patterson.

The Commission Adjourned at 7:10 p.m.

Commission denied support of the legislation by a 7-1 vote.

Note: The entire commission hearing is available on audio tape upon request.

#

MAYOR'S OFFICE OF ECONOMIC DEVELOPMENT
SMALL BUSINESS ADVISORY COMMISSION

WILLIE LEWIS BROWN, JR., MAYOR
BARBARA KOLESAR, DIRECTOR

NOTICE OF CANCELLATION

SMALL BUSINESS ADVISORY COMMISSION

Notice is hereby given that the Small Business Advisory Commission meeting scheduled for Monday, December 8, 1997 has been canceled.

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(415) 554-6249 VOICE (415) 554-6018 FAX
barbara_kolesar@ci.sf.ca.us

SMALL BUSINESS ADVISORY COMMISSION

Monday, January 12, 1998
5:30 p.m.
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

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JAN 06 1998

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AGENDA

Call to Order and Roll Call:
Approval of Minutes:

1. **Neighborhood Beautification Program (Wendy Nelder).**
   Public Comment:

2. **COBRA Benefits - State Legislation (Scott Hauge)**
   Public Comment:

3. **1998 goals - Small Business Advisory Commission.**
   Public comment:

4. **President's Report:**
   Director's Report:
   Commissioners' Reports:

5. **Adjournment.**

Small Business Advisory Commission

Monday, February 9, 1998
5:30 p.m.
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

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AGENDA

Call to Order and Roll Call:
Approval of Minutes:

Item 1. **Mayor's Blue Ribbon Committee Report on Universal Health Care. (Dr. Sandra Hernandez-Chair).**
Public Comment:
Action:

Item 2. **Report on Expenditure Proposal - Annual Registration Fee Revenues. (Director's Report).**
Public Comment:
Action:

Item 3. **Small Business Agenda - 1998**
Public Comment:
Action:

Item 4. **Welfare To Work - Employer/Employee Link - Barbara Morrison TMC Development.**
Public Comment:
Action:

Item 5. **General Public comment:**

Item 6. **President's Report:**
Director's Report:
Commissioners' Report:

Adjournment.

SMALL BUSINESS ADVISORY COMMISSION

Monday, March 9, 1998
5:30 p.m.
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

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AGENDA

Call to Order and Roll Call:
Approval Of Minutes:

1. **Mark Quinn, District Director of the U.S. Small Business Administration Office.**

   Public Comment:
   Action:

2. **Patricia Voight, will discuss approval process of Small Businesses in a mixed use commercial district and follow-up compliance.**

   Public Comment:
   Action:

3. **Taxi Task Force: Heidi Machen from Supervisor Gavin Newsom's Office will present overview and recommendations.**

   Public Comment:
   Action:

4. **President's Report:**
   Director's Report:
   Commissioner's Report:

5. **Adjournment.**

Small Business Advisory Commission

Monday, April 13, 1998
5:30 p.m.
401 Van Ness Avenue - Room 428
San Francisco, CA 94102

AGENDA

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APR 08 1998
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Call to Order and Roll Call:
Approval of Minutes:

Item 1. Legal Community Against Violence - Barrie Becker, Executive Director
Public Comment:
Action:

Item 2. Legislative Process - Steve Kawa, Director, Mayor's Office of Legislative Affairs
Public Comment:
Action:

Item 3. General Public comment:

Item 4. President's Report:
Director's Report:
Commissioners' Report:

Adjournment.

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Small Business Advisory Commission
City and County of San Francisco
401 Van Ness Avenue—Room 428
San Francisco, CA 94102

Minutes from the May 11, 1998 hearing.

Members Present:
Commissioners: Cornell, Mar, Michael Patterson, Meharry, Wayne Perry

Members Absent:
Commissioners: Mak, George Patterson, Kripalani, Ribaya, Whittle, Fakhouri

There was not a quorum.

Call to Order:
The hearing was called to order at 5:43PM.

Approval of Minutes:
There were no approval of minutes.

Item 1: President Cornell acknowledged his reappointment as well as the reappointment of Commissioners Patterson and Meharry. The Commission also welcomed Wayne Perry, the new SBA appointed commissioner.

- Commissioner Perry is a third generation San Franciscan who resides and has his place of business in San Francisco.
- Commissioner Perry's business is named Cornerstone Concilium, Inc.

Item 2: Montel Jennings, Director of the Minority Business Opportunity Committee, Mayor's Office of Economic Development

- Montel Jennings explained the structure of MBOC. MBOC's advisory board consists of individuals from both the private and public sectors. MBOC is not affected by Proposition 209.
- The key component of the committee is outreach. Mr. Jennings has assisted in the design of the web page which is located on the city's server to highlight the program worldwide to include more minority contractors.
- The goal of MBOC is to "increase opportunities for minority entrepreneurs and to facilitate institutional capacity for continuing minority business success."

No Action On This Item.

Item 3: Glen Baker, Investigator and Director of Public Relations for the District Attorney's Bad Check Program. Mr. Baker gave an overview of this four year program.

- This is the only program in California to have a District Attorney staff.
- The program has received media exposure and thus has been able to educate and help small business owners.
- The main problem experienced by small business owners has been fraud.
- Of the 1,000 cases in the program, 500 will be prosecuted.
- The majority of the restitution goes to small business owners
- Disbursement of funds to the small business owners has been effective and timely.
- Overall, the program is working well and has had a great response from the community.

No Action on This Item.

Item 4: General Public Item Comment

- Scott Hauge President of CAL Insurance & Associates discussed briefly the welfare to work program and the graphite problem he is having on his property. Mr. Hauge had notified the Department of Public Works on four different occasions, but they have not been responsive. He sought the commission's assistance in assertively notifying DPW of the problem.
- Marv Warren, President of the District Council of Merchants Association expressed his disappointment with the appointed commissioners' lack of attendance and participation. Mr. Warren requested the assistance of the commissioners with the parking issues asserting that the worst violaters have been the merchants themselves. Furthermore, that such vicious cycle has caused the city to lose a lot of money.

Item 5:

President's Report: President Cornell notified the commission that he had attended the successful and well attended African American Business Summit. He had a great time. He also acknowledged that there are two openings on the commission. He also stated that Director Kolesar was absent due to official business out of town and Commissioner Najar was absent due to a death in the family.

Director's Report: None

Commissioners Report: Commissioner Michael Patterson asked President Cornell if he can transfer to Supervisor Leno's Office.

Small Business Advisory Commission

Monday, July 13, 1998
5:30PM
City and County of San Francisco
401 Van Ness Avenue—Room 428
San Francisco, CA 94102

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AGENDA

Call to Order and Roll Call:

Approval of Minutes:

Item 1. **Introduction and welcoming of the newly appointed Supervisor Mark Leno.**

Item 2. **Director of Purchasing, Ed Lee will brief the Commission on the Business Trade Fair to be held during MED Week on September 9th and the 10th.**

Public Comment:
Action:

Item 3. **Paul Pendergast and Gwen Kaplan will update the Commission on the Small Business Forum to be held on September 16th, 1998.**

Public Comment:
Action:

Item 4. **General Public Comment**

Item 5. **President's Report:**
Director's Report:
Commissioners' Report:

Adjournment.

Small Business Advisory Commission
City and County of San Francisco
401 Van Ness Avenue—Room 428
San Francisco, CA 94102

Minutes from the July 13, 1998 hearing.

Members Present:
Commissioners: Cornell, Fakhouri, Mak, Mar, Meharry, Perry, and Whittle

Members Absent:
Commissioners: Kripalani, Najar, Patterson and Ribaya

Call to Order:
The hearing was called to order at 5:45PM.

Approval of Minutes:
Commissioner Meharry and Perry approved the minutes.

Amendments:
Commissioner Najar's absence from the May 11th, 1998 meeting was not documented on the May 11th, 1998 minutes.

Item 1: The newly appointed Supervisor, Mark Leno, introduced himself.

- Supervisor Leno emphasized that his office's agenda is "small business."
- He notified the Commission that Mayor Brown and himself will convene the Small Business Forum on September 16th, 1998 at the St. Francis Hotel.
- Supervisor Leno also noted that he participated in the Mayor's Economic Summit.
- Supervisor Leno stated that during the Forum, the Forum will break out into 10 groups to address the small business issues. The 10 topics will be determined by 40 outreach sessions generated from the small business community.
- "How to get involved?" Phone: 415-621-0121; e-mail: planning committee @ small business forum.org; website: www. small business forum.org.
- One of Supervisor Leno's Legislative Assistant is Kieran John Flaherty who can be contacted at: 415-554-7734; 554-5163 (fax).

No Action On This Item

Item 2: Director of Purchasing, Ed Lee briefed the Commission on the Business Trade Fair to be held during MED Week.

- Ed Lee gave an update on the purchaser's department:
    - they are in the process of establishing a credit card program for the city to erase sitting contracts. The program will begin in 9/98 with large contracts which will benefit small business which are victims of bureaucracy.

- the department's mission is outreach due to barriers such as Prop 209 and mergers.

- The trade fair: "Coming Together for Minority Enterprises" will be held on:

  - September 9, 1998 with a day long trade fair at the bill Graham Civic Auditorium followed with MBE-hosted reception.
  - September 10, 1998 with morning workshops at the Marriot Hotel followed by the MED Week Annual luncheon at the Marriot.
  - Hosts are: Northern California Supplier Development Council, Minority Business Development Agency of the Department of Commerce, City & county of San Francisco, Department of Energy, Housing and Urban Development, and other local minority business associations.
  - Sponsors include: Bank of America, Chevron, Kaiser, Permanente, Pacific Bell. US Small Business Administration, and SF Chamber of Commerce.

- Purchasing Department Web Site: www.ci.sf.ca.us/purchase/

No Action On This Item.

Item 3: Paul Pendergast and Gwen Kaplan updated the Commission on the Small Business Forum to be held on September 16th, 1998.

- The Executive Planning Committee is compromised of 10 small business owners.
- To date, there has been 600+ hits on web site.
- The focus has been on Forum discussion topics, outreach, and input.
- The intent of the forum is: Inclusion of non-profit groups because they have been excluded form the process and there commonalties between then and small business.

No Action On This Item.

Item 4: General Public Item Comment

No General Public Comment.

Director's Report: None

Commissioners Report: None

** After Item 3, the fire alarm sounded off and everyone had to evacuate the premises. The meeting was adjourned**.

Small Business Advisory Commission

Monday, August 10, 1998
5:30PM
City and County of San Francisco
401 Van Ness Avenue—Room 428
San Francisco, CA 94102

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AGENDA

Call to Order and Roll Call:

Approval of Minutes:

Item 1. **Tricia James of the South of Market Foundation will discuss the "Next Generation City Project."**

Public Comment:
Action:

Item 2. **Scott Hauge of Small Business Network will present Java Ventures' request for funding for $50,000 for their Job Network Program for the 1998-1999 fiscal year.**

Public Comment:
Action:

Item 3. **Paul Pendergast will update the Commission on the Small Business Forum to be held on September 16th, 1998.**

Item 4. **General Public Comment:**

Item 5. **President's Report:**

Item 6. **Director's Report:**

Item 7. **COMMISSIONERS REPORT: PLEASE GIVE UPDATE RE: SUPERVISORS**

- **Cornell**
- **Fakhouri**
- **Kripalani**
- **Mak**
- **Mar**
- **Meharry**
- **Najar**
- **Patterson**
- **Perry**
- **Whittle**

Adjournment.

Small Business Advisory Commission
City and County of San Francisco
401 Van Ness Avenue—Room 428
San Francisco, CA 94102

Minutes from the August 10th , 1998 hearing.

Members Present:
Commissioners: Cornell, Mar, Meharry, Perry, and Whittle

Members Absent:
Commissioners: Fakhouri, Kripalani, Mak, Najar, and Patterson

Call to Order:
The hearing was called to order at 5:45PM.

Approval of Minutes:
There were no approval of minutes.

Item 1: Laura Spanjian, Legislative Aide to Supervisor Leslie Katz's Office, discussed their sponsored Tree and Street Excavation Legislation:

- The tree permitting and appeals process is more rational.
- The legislation does not prevent trees from been removed.
- The legislation clarifies that the tree permits may be received concurrently with the EIR process. The existing notification and appeal process would apply to projects already under way.
- The current tree removal process requires a permit and prior notification of (10) days with appeals heard by the Department of Public Works.
- Supervisor Katz's legislation extends notification to (15) days for nuisance trees and (30) days for all other trees with final appeals heard by Permit Board of Appeals.

No Action On This Item

Item 2: Supervisor Jose Medina moved to continuance on the Tree and Street Excavation Legislation because "it does have an impact on Small Business."

- Supervisor Medina explained that the proposed Tree legislation would create additional bureaucratic hurdles for tree replacement programs.
- Also, such legislation would severely impact residents and small business owners, particularly in struggling neighborhoods such as 24th Street.
- Supervisor Medina's Office is focused on economic revitalization through feed back from and support of small business.
- Supervisor Medina emphasized that in the Mission District/24th Street, sidewalks and lights need to be repaired or replaced. Also, some plants need to be replaced with the appropriate kinds of plants.
- On 24th Street, there is the case of over planting which has had an economic impact on the area; trees were too close to each other and there were too many.
- Supervisor Medina raised the concern that these matters before the Board of Appeals may overburden the existing calendar.

No Action On This Item

Item 3: Tricia James of the South of Market Foundation gave an overview of the "Next Generation City Project."

- The grant for this project came from the U.S. Department of Commerce.
- San Francisco was selected as the 1st city as a pilot program by the Department of Commerce. This pilot which will create an interactive city will have an economic impact on San Francisco.

- They are requesting endorsement from the City.
- They would like to form an alliance and partnership with the City to meet different departments' needs through the Space Locator Service using the GIS system provided by the Department of Public Works.
- Nancy Moore, Managing Director of Next Generation Cities, explained that their mission is to "promote our local and business community by ways of harvesting the Internet." The focus and target should be on the Multi-Media Industry.
- Although this pilot is private sector drive, they would like to be Private-Public sector driven.
- They would like to be part of the Small Business Forum.
- Because this pilot is time sensitive, they would like to make a formal presentation at the next commission meeting.

No Action On This Item

Item 4: Scott Hauge of Small Business Network presented Juma Ventures' request for funding for $50,000 for their Job Network Program for the 1998-1999 fiscal year.

- Juma Ventures came before the Commission last year and requested $60,000 for seed money. This year, they are requesting an additional $50,000 for the only model program for small business in the United States.
- The goals of the program are: to place 200 welfare recipients into the small business workforce. The assistance of the Job Network has strengthened the program.
- There is a "high need for the program because this year alone, there will be 7,000 individuals who will get off welfare and need work. Most of the individuals are coming from the Department of Human Services (DHS). This program works closely with DHS to place individuals.
- This is a 5-6 week training program that commences on 7/30/98 to 9/10/98.
- Also, CalWorks funds this program.

No Action On This Item

Item 5: General Public Comment: None

Item 6: President's Report: President Cornell wanted to remind the Commission that:

- The Small Business Forum is on 9/16/98.
- The lack of attendance by the appointed commissioners is unacceptable and inconsiderate to the rest of the public.

Item 7: Director's Report: None

Item 8: Commissioners Report: None

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Small Business Advisory Commission

Monday, September 14, 1998
5:30PM
City and County of San Francisco
401 Van Ness Avenue—Room 428
San Francisco, CA 94102

AGENDA

Call to Order and Roll Call:

Approval of Minutes:

Item 1. **Laura Spanjian from Supervisor Leslie Katz's Office, will discuss Tree and Street Excavation Legislation.**

Public Comment:
Action:

Item 2. **Colleen Crowley from Supervisor Leland Yee's Office is requesting Endorsement on the Massage Parlor Legislation. The Proposed Legislation will ban new massage parlors in the Tenderloin and imposing City wide good neighbor policies.**

Public Comment:
Action:

Item 3. **Colleen Crowley from Supervisor Leland Yee's Office is also requesting Endorsement on Legislation on Equalizing Local Businesses in Public Contract Bidding.**

Public Comment:
Action:

Item 4. **Scott Hauge of Small Business Network will present Juma Ventures' request for funding for $50,000 for their Job Network Program for the 1998-1998 fiscal year.**

Public Comment:
Action:

Item 5. **Paul Pendergast will update the Commission on the Small Business Forum to be held on September 16th, 1998.**

Public Comment:
Action:

Item 6. **Hala Hijazi, on behalf of the Mayor's Office of Economic Development, will request $50,000 for the Facade Improvement Grant (FIG) Program for San Bruno Avenue, Between Silliman and Wayland Streets.**

Public Comment:
Action:

Item 7. **General Public Comment:**

Item 8. **President's Report:**

Item 9. **Director's Report:**

Item10. **COMMISSIONERS REPORT: PLEASE GIVE UPDATE RE: SUPERVISORS**

Adjournment.

Small Business Advisory Commission

Tuesday, November 10, 1998
5:30PM
City and County of San Francisco
401 Van Ness Avenue—Chamber Room 404
San Francisco, CA 94102

98

AGENDA

Call to Order and Roll Call:

1. **President Steven Cornell**
2. **Commissioner Fakhouri**
3. **Commissioner Kripalani**
4. **Commissioner Mak**
5. **Commissioner Mar**
6. **Commissioner Meharry**
7. **Commissioner Najar**
8. **Commissioner Patterson**
9. **Commissioner Perry**
10. **Commissioner Whittle**

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Approval of Minutes:

Continuations of City Officials and Department Head(s) responding to recommendations from the Small Business Forum which was held on September 16th, 1998.

Item 1: **Customer Service:** **Susan Leal, Treasurer.**

Description: **The Customer Service Plenary Session focused on how the City can improve the delivery of its' services to small business owners. Participants considered ways to streamline operations at the Treasury, including coordination between city departments to provide "one-stop shopping" for business taxes, permits, and other small business-related City services.**

Public Comment:
Action:

Item 2: Access to Capital: Albert Lerma, Program Manager/Community Economic Development.

Description: Hearing to consider concerns of the small business community regarding access to capital. The plenary session on this topic identified the many sources of funding that are available and explored innovative ways to bring debt and equity funding to small businesses. Discussion also focused on how the public and private sector can work together to expedite the funding process.

Public Comment:
Action:

Item 3: Globalization: Melinda Yee, Director of the Mayor's Office of International Trade and Commerce, along with, John Simonds, Small Business Administration.

Description: During this session, participants examined ways of strengthening the position of San Francisco's small businesses in the international business place. In addition, this session explored how to tap into the international network of San Francisco's diverse citizenry.

Public Comment:
Action:

Item 2. General Public Comment:

Item 3. President's Report:

Item 4. Director's Report:

Item 5. Commissioners' Report:

Adjournment.

SAN FRANCISCO
SMALL BUSINESS ADVISORY COMMISSION

Notice of Meeting
&
Agenda

SBA COMMISSIONERS

Stephen Cornell, President
Jose Najar, Vice President
Loretta Whittle, Vice President
*Maher Fakhouri*Kishore Kripalani*Myrna Lim*
*Dick Mak*Darlene Mar*Colleen Meharry*
*Michael Patterson*Wayne Perry**

(Note Room Change)
Commission -Room 416
City Hall
1 DR. CARLTON B. GOODLETT PLACE
SAN FRANCISCO, CA 94102

MONDAY May 10th, 1999
5:30 p.m.

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Agenda

Call to order and Roll Call:
Approval of Minutes:

1. **Graffiti Abatement Liability – Ordinance Number: 990623**
   (Presentation from the Office of Supervisor Mabel Teng)
   Public Comments:
   Action:

2. **Proposed Ordinance for the South of Market Small Business, Arts, and Entertainment Preservation District - Ordinance Numbers: 990759, 990745**
   (Presentation from the Office of Supervisor Gavin Newsom, and a representative from The Eleventh Street Nightime Entertainment Preservation Association)
   Public Comments:
   Action:

3. **Renaissance Entrepreneurship Center - Overview of the Leveraging Individual Foresight and Talent (L.I.F.T.) program.**
   (Presentation by Rose Toney, LIFT outreach consultant)
   Public Comments:
   Action:

4. **Legal Committee Group – Overview of the Legal Services for Entrepreneurs (LSE) program, services, and concerns.**
   (Presentation by Craig Keys, and Jim Caleshu)
   Public Comments:
   Action:

5. **Department of Public Health-Proposed Fee Schedule Amendment**
   (Presentation by Ben Gayle, Director and Sue Cone, Program Manager)
   Public Comments:
   Action:

6. **Presidents Report**

7. **Directors Report**

8. **Commissioners Report**

9. **Adjournment**

Your Rights Under The Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083

Disability Access Policy

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving the Veterans Building are 42 Downtown Loop and the #71 Haight/Noriega and the F line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex. American sign language interprets and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate.

City and County of San Francsico
Small Business Commission

January 10, 2000

Small Business Advisory Commission

City and County of San Francisco

SBA Commissioners
Stephen Cornell, President
Jose Najar, Vice President
Loretta Whittle, Vice President
Maher Fakhouri * Kishore Kripalani *
Myrna Lim * Dick Mak *
Darlene Mar
Colleen Meharry * Michael Patterson
Wayne Perry*

Notice of Meeting & Agenda

City Hall, Commission -Room 400
1 Dr. Carlton B. Goodlett Place
San Francisco CA 94102
Monday, January 10, 2000
5:30 p.m.

Call to Order and Roll Call:

Approval of Minutes:

1. **INTRODUCTION OF DEPUTY CITY ATTORNEY ADINE VARAH. MS. VARAH IS ASSIGNED TO THE SMALL BUSINESS ADVISORY COMMISSION TO REVIEW AND PROVIDE SUNSHINE ORDINANCE ASSISTANCE.**

   Public Comment:
   Action:

2. **PRESENTATION FROM THE BAYVIEW CREDIT UNION.**

   Public Comment:
   Action:

3. **1999 IN REVIEW. PRESIDENT STEPHEN CORNELL WILL REVIEW**

THE WORK OF THE SMALL BUSINESS ADVISORY COMMISSION AND ASK FOR APPROVAL OF A LETTER TO BE SENT TO THE MAYOR AND THE BOARD OF SUPERVISORS OUTLINING THE WORK OF THE COMMISSION

Public Comment:
Action:

4. PRESIDENT'S REPORT

5. COMMISSIONER'S REPORT

6. DIRECTOR'S REPORT

7. GENERAL PUBLIC COMMENTS

8. ADJOURNMENT

Your Rights Under The Sunshine Ordinance

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City and County of San Francsico
Small Business Commission

February 14, 2000

Small Business Advisory Commission
City and County of San Francisco

SBA Commissioners
Stephen Cornell, President
Jose Najar, Vice President
Loretta Whittle, Vice President
Maher Fakhouri * Kishore Kripalani *
Myrna Lim * Dick Mak *
Darlene Mar
Colleen Meharry * Michael Patterson
Wayne Perry*

Notice of Meeting & Agenda

City Hall, Commission -Room 400
1 Dr. Carlton B. Goodlett Place
San Francisco CA 94102
Monday, February 14, 2000
5:30 p.m.

Call to Order and Roll Call:

Approval of Minutes:

1. **UPRISING CREDIT UNION BAYVIEW HUNTER'S POINT-OFFICIAL VOTE OF SUPPORT**

   Action Item
   Public Comment

2. **UPDATE ON THE PROGRAM TO PROVIDE HEALTH INSURANCE TO THE UNINSURED**
   [Presentation from Scott Hauge, SBN representative]

   Discussion Only
   Public Comment

3. **REPORT ON THE STATEWIDE WORKFORCE INVESTMENT PROGRAM**
   [Presentation from Scott Hauge, SBN representative] -

   Discussion Only

Public Comment

4. **PRESIDENT'S REPORT**
   (This item allows the President to report on small business activities and make announcements)

5. **DIRECTORS REPORT**
   (This item allows the Director to report on small business activities and make announcements)

6. **COMMISSIONERS' REPORTS**
   (This item allows the Commissioners to report on small business activities and make announcements)

7. **GENERAL PUBLIC COMMENTS**

8. **ADJOURNMENT**

Your Rights Under The Sunshine Ordinance

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City and County of San Francsico
Small Business Commission

March 13, 2000

Small Business Advisory Commission
City and County of San Francisco

SBA Commissioners
Stephen Cornell, President
Jose Najar, Vice President
Loretta Whittle, Vice President
Maher Fakhouri * Kishore Kripalani *
Myrna Lim * Dick Mak *
Darlene Mar
Colleen Meharry * Michael Patterson
Wayne Perry*

Notice of Meeting & Agenda

City Hall, Commission -Room 400
1 Dr. Carlton B. Goodlett Place
San Francisco CA 94102
Monday, March 13, 2000
5:30 p.m.

Call to Order and Roll Call:

Approval of Minutes:

1. OVERVIEW ON THE PRELIMINARY DEVELOMENT CONCEPT THAT LENNAR/BVHP WILL BE SUBMITTING TO THE CITY FOR CONSIDERATION IN THE HUNTER'S POINT NAVAL SHIPYARD PROJECT.
[Presentation from Leroy Willis, Director of Operations for Lennar/BVHP]

Discussion Only
Public Comment-

2. OVERVIEW OF THE ASSEMBLYMAN WRIGHT'S SMALL BUSINESS REGULATORY REFORM ACT OF 2000. REQUEST FOR ENDORSEMENT.
[Presentation from Scott Hauge, Small Business Network Representative]

Action Item
Public Comment-

3. PRESIDENT'S REPORT
(This item allows the President to report on small business activities and make

announcements)

4. DIRECTORS REPORT
(This item allows the Director to report on small business activities and make announcements)

5. COMMISSIONERS' REPORTS
(This item allows the Commissioners to report on small business activities and make announcements)

6. GENERAL PUBLIC COMMENTS

7. ADJOURNMENT

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City and County of San Francisco

SMALL BUSINESS ADVISORY COMMISSION

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Notice of Regular Meeting & Agenda for Monday, April 10th, 2000
1 DR. CARLTON B. GOODLETT PLACE, San Francisco, CA 94102 - Room 400- 5:30PM

SBAC COMMISSIONERS

*Stephen Cornell, President*Jose Najar*Loretta Whittle*
*Maher Fakhouri*Kishore Kripalani*Myrna Lim*Dick Mak*
*Darlene Mar*Colleen Meharry*Michael Patterson*Wayne Perry**

Agenda

Call to Order and Roll Call:

1. **APPROVAL OF MINUTES OF THE MARCH 13TH , 2000 MEETING.**
   *Explanatory Documents: Draft Minutes
   Action Item to approve March 13, 2000 meeting minutes

2. **AMENDING PART II, CHAPTER II, OF THE SAN FRANCISCO MUNICIPAL CODE (PLANNING CODE) BY AMENDING EACH OF THE NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLES IN ARTICLE 7 TO REQUIRE VIDEO STORES TO OBTAIN CONDITIONAL USE AUTHORIZATION IN ALL NEIGHBORHOOD COMMERCIAL DISTRICTS, AND ADDING SECTION 790.135 TO DEFINE "VIDEO STORE", ADOPTING FINDINGS PURSUANT TO PLANNING CODE SECTION 101.1.**
   * Explanatory Documents: Proposed Ordinance
   [Presentation from Supervisor Leland Yee]
   Discussion and Possible Action to reccommend proposed ordinance for Board of Superviosr's Approval
   Public Comment-

3. **PRESENTATION ON THE UCSF MISSION BAY CAMPUS AND SMALL BUSINESS PARTICIPATION AT UCSF**
   [Presentation from UCSF Adminisration Staff]
   Discussion Item only
   Public Comment-

City and County of San Francisco

SMALL BUSINESS ADVISORY COMMISSION

Agenda Continued

4. **PROPOSED ORDINANCE AMENDMENT REGARDING FEES FOR PARTS II AND III OF THE SAN FRANCISCO MUNICIPAL CODE AND SECTION 806 OF THE TRAFFIC CODE, ESTABLISHING FEES FOR PERMITS TO OPERATE FOOD BOOTHS AT SPECIAL EVENTS, SUCH AS STREET FAIRS.**
   * Explanatory Documents: Proposed Ordinance
   [Presentation from Jack Breslin, Assistant Director of the Environmental Health Section]
   Action Item
   Public Comment-
5. **PRESIDENT'S REPORT**
   Discussion Item
   (This item allows the President to report on small business activities and make announcements)
6. **DIRECTORS REPORT**
   Discussion Item
   (This item allows the Director to report on small business activities and make announcements)
7. **COMMISSIONERS' REPORTS**
   Discussion Item
   (This item allows the Commissioners to report on small business activities and make announcements)
8. **GENERAL PUBLIC COMMENTS**
   (This item allows members of the public to comment generally on matters with in the Commission's purview as well as to suggest new agenda items for the Commission's future consideration)
9. **ADJOURNMENT**
   Action Item
   (Requires motion and public comment)

*Explanatory Documents: Copies of Explanatory Documents listed in this agenda, and other related materials received by the SBAC after theposting of the agenda,are available for public inspection and/or copying at City Hall room 448. Please call Hillary Amsberry (415) 554-6134 to make arrangements for pick up or review.

Know Your Rights Under The Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083. To abtain a free copu of the Sunshine Ordinance contact:

Rachel Arnstine O'Hara, Clerk
City Hall, Room 362
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-6171
Fax: (415) 554-6177
E-Mail: Rachel_Arnstine O'Hara@ci.sf.ca.us

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunchine Task Force, the San Francisco Public Library and on the City's website at www.ci.sf.ca.us.

Disability Access Policy

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving the Veterans Building are 42 Downtown Loop and the #71 Haight/Noriega and the F line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex. American Sign Language interprets and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate.

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